

**Hamilton Township
Board of Education**

**Agenda for
Regular Meeting**



July 24, 2017

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**Hamilton Township Public Schools
Mays Landing, New Jersey**

**Agenda for Regular Meeting
July 24, 2017**

Location: Davies School Library

Time: 6:00 p.m. (Executive Session) 7:00 p.m. (Regular Session)

- I. Call to Order – Anne-Marie Fala, Business Administrator** Page
- II. Roll Call**
- III. Executive Session**

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- **HIB**

Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

Further resolved the Board may take action on items discussed in executive session. Further resolved that the Board will be in executive session for approximately _____ minutes.

Motion _____ Second _____ Vote _____

- IV. Flag Salute**

V. Notice of Advertisement of Meeting

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City, the Atlantic County Record, The Current of Mays Landing and notices posted at the Township Clerk's Office, Mays Landing Post Office, Atlantic County Library, as well as all the schools of the district. A mechanical device is being used to record this meeting and this meeting is also being video-taped.

There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.

VI. Moment of silence for private reflection

VII. Approval of Minutes

Action	1. Motion to approve the regular and executive session minutes of the meeting of June 21, 2017 (attachment Minutes-1).	18
	Motion _____ Second _____ Vote _____	

VIII. Correspondence

XI. Receive comments from the public on tonight's agenda items in accordance with the Board's policy on participation at Board meeting

X. Board Member Comments

XI. Superintendent/Staff Reports

A. Information Items

1. Dates to Remember

- Board Retreat – August 7, 2017 – 4:30 p.m.
- Board Meeting – August 7, 2017 – Regular Session
7:00 p.m.
- Board Meeting – August 28, 2017 – 6:00 p.m.
(Executive Session) – 7:00 p.m. (Regular Session)

2. School Nursing Services

FYI	B.	Registration/Transfer Statistics for the Month of May and June, 2017 (attachment XI-B).	47
FYI	C.	Enrollment for the months of May and June, 2017 (attachment XI-C)	48
FYI	D.	Student Discipline Reports for the month of June, 2017 (attachment XI-D)	49
FYI	E.	Superintendent's/Principal's List for the 4 th Marking Period (attachment XI-E)	58
FYI	F.	Academic Achievement Lists for the Third Trimester – Grades 4 and 5 (attachment XI-F)	65
FYI	G.	Presentation: <i>Food Pantry</i> Given by: Laurie Derringer	
FYI	H.	1. Presentation: <i>Outcome of Strategic Planning</i> Given by: Maryann Friedman, NJSBA	
		2. Presentation:	

Board Self-Evaluations
Given by: Maryann Friedman, NJSBA

FYI

I. Presentation:

*John Veisz, Architect
Fraytak Veisz Hopkins and Duthic, PC*

XII. Committees and Recommendations

A. Instruction Committee (Curriculum and Policy):
Chairperson: Mrs. Melton

- Action 1. Motion to approve the Hamilton Township School District Bilingual/ESL Three Year Program Plan for School Years 2017-2020 (attachment Instruction-1). Motion _____ Second _____ Vote _____ 71
- Action 2. Motion to approve of Malika Green's participation in Project Lead the Way's Green Architect Professional Development (PD) in Baltimore, Maryland on June 26, 27 & 28 and to be paid at the hourly rate of \$24.51 as indicated in the 2016-2020 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This PD is relative to the William Davies Middle School STEM Program and is funded through local funds. Motion _____ Second _____ Vote _____
- Action 3. Motion to approve Andrew Disque to complete Curriculum Instruction & Program Development for the William Davies Middle School Behavioral Program at the hourly rate of \$39.00 during the summer (July & August) of 2017 (not to exceed 14 hours). This rate is the identified rate for Curriculum Development in the 2016 - 2020 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association and funded through local funds. Motion _____ Second _____ Vote _____

- | | | |
|---------------|--|-----|
| Action | <p>4. Motion to approve staff members to participate in a Link-It Professional Development Workshop during the summer of 2017 (not to exceed 3 hours each) and to be paid at the hourly rate of \$24.51 as indicated in the 2016-2020 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through local funds (Attachment Instruction-4)</p> <p>Motion_____ Second_____ Vote_____</p> | 78 |
| | <p>5 Motion to approve Policy #8605 – Requirements to Meet Students at Bus Stop on second reading. (Attachment Instruction 5)</p> | 79 |
| Action | <p>6. Motion to approve Policy #5600 – Pupil Discipline/Code of Conduct on first reading. (Attachment Instruction-6)</p> | 80 |
| Action | <p>7. Motion to approve Regulation #5600 – Pupil Discipline/Code of Conduct on first reading (Attachment Instruction -7)</p> | 85 |
| | <p>8. Motion to approve Regulation #5561 – Use of Physical Restraint on first reading (Attachment Instruction – 8)</p> | 112 |
| | B. Finance Committee - Chairperson: Mr. Haye | |
| Action | <p>1. Motion to approve the Report of Receipts and Expenditures in accordance with 18A:17-8 and 18A:17-9 for the month of May, 2017. The Report of Receipts and Expenditures and the Secretary’s Report are in agreement for the month of May, 2017 (attachment Finance-1).</p> <p>Motion_____ Second_____ Vote_____</p> | 116 |
| Action | <p>2. Board Secretary’s Report for the periods ending May, 2017. Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Hamilton Township Board of Education certifies that as of May 31, 2017 and after review of the Secretary’s Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year (attachment Finance-2).</p> | 131 |

FYI	3. Interest Income for the month of May, 2017 (attachment Finance-3)	162
FYI	4. Receipts for the month of May, 2017 (attachment Finance-4)	163
FYI	5. Refunds for the month of May, 2017 (attachment Finance-5)	171
FYI	6. Capital Reserve Interest for the month of May, 2017 (attachment Finance-6)	172
FYI	7. Rental Income for the month of May, 2017 (attachment Finance-7)	173
FYI	8. Miscellaneous Revenue for the month of May, 2017 (attachment Finance-8)	174
FYI	9. The monthly Budget Summary Report for May, 2017, has been filed by the Board Secretary with the Hamilton Township Board of Education (attachment Finance-9).	175
Action	10. Motion to approve budget transfers in the amount of \$434,933.62 for the 2016-2017 school year and \$216,000.00 for the 2017-2018 school year (attachment Finance-10). Motion _____ Second _____ Vote _____	202
Action	11. Motion to accept the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received. Motion _____ Second _____ Vote _____	

- Action 18 Motion to approve the disposal of broken equipment at the Davies School (attachment Finance - 18) 292
 Motion _____ Second _____ Vote _____
- Action 19. Motion to accept a donation of equipment to the District from Dominion Business Group (attachment Finance-19). 293
 Motion _____ Second _____ Vote _____
- Action 20. Motion to approve Tuition Agreements with Atlantic County Special Services School District and Hamilton Township School District for three (3) students for the 2017-2018 school year at a cost of \$41,940.00 each (prorated from start date), plus an additional \$575.00/week for the 2017 Extended School Year.
 Motion _____ Second _____ Vote _____
- Action 21. Motion to approve a Tuition Contract with Pineland Learning Center for one (1) student at a cost of \$292.00/per diem for a total of 210 days, including Extended School Year, effective July 6, 2017 through June 30, 2018 for a total cost of \$61,320.00. The Contract also includes the cost for Extraordinary Services for one (1) student in the amount of \$195.00/per diem for 210 days for a total cost of \$40,950.00.
 Motion _____ Second _____ Vote _____
- Action 22. Motion to approve a Tuition Contract between the Hamilton Township Board of Education (sending District) and the Pineland Learning Center (receiving District) for one (1) student for the 2016-2017 school year at a cost of \$280.46/per diem for 3 days beginning June 13, 2017 for a total cost of \$841.38.
 Motion _____ Second _____ Vote _____
- Action 23. Motion to approve a Tuition Contract between the Hamilton Township Board of Education (sending District) and the Pineland Learning Center (receiving District) for one (1) student for the 2017-2018 school year, including the Extended School Year at a cost of \$292.00/per diem for a total cost of \$61,320.00.
 Motion _____ Second _____ Vote _____

- | | | |
|---------------|--|------------|
| Action | <p>24. Motion to renew the contract with Cream-O-Land for milk for the 2017-2018 school year with no increase in cost from the previous year (Attachment Finance 24).
Motion _____ Second _____ Vote _____</p> | 294 |
| Action | <p>25. Motion to renew the contract with Lucca's Bakery for bread and rolls for the 2017-2018 school year with no increase in cost from the previous year (Attachment Finance 25)
Motion _____ Second _____ Vote _____</p> | 295 |
| Action | <p>26. Motion to renew the agreement with South Jersey Paper Products for the 2017-2018 school year with reduction in most costs for Food Service Paper Products. (Attachment Finance 26)
Motion _____ Second _____ Vote _____</p> | 297 |
| Action | <p>27. Motion to approve Agreement with Paul's Commodity Hauling, Inc. for the 2017-2018 school year to haul state commodities from Safeway Cold Storage to the Hamilton Township School District (Attachment Finance 27)
Motion _____ Second _____ Vote _____</p> | 300 |
| Action | <p>28. Motion to accept Atlantic County Special Services School District as the host for the renewal of the Groceries/Provisions/Delivered Processed Commodities Request for Proposal bid with US Foods received from the Garden State Co-Op during the 2017-2018 school year.
Motion _____ Second _____ Vote _____</p> | |
| Action | <p>29. To approve Corporate Resolution for Use of Facsimile Signature for Ocean First Bank (Attachment Finance-29)</p> | 301 |
| | <p>C. Administration Committee (Personnel and Discipline):
Chairperson: Mrs. Hassa
All personnel actions are being taken by the recommendation of the Superintendent.</p> | |
| Action | <p>1. Motion to approve district substitutes for the 2017 - 2018 school year, (attachment Administration -1).
Motion _____ Second _____ Vote _____</p> | 303 |

Action 2. Motion to approve homebound instruction for the 2016- 304
2017 school year (attachment Administration -2).
Motion _____ Second _____ Vote _____

Action 3. Motion to approve fieldwork placements for the 2017- 305
2018 school year (attachment Administration -3).
Motion _____ Second _____ Vote _____

Action 4. Motion to accept a resignation notice from Brittany 307
Loesch, Hess School Teacher effective June 30, 2017
(attachment Administration-4).
Motion _____ Second _____ Vote _____

Action 5. Motion to accept a resignation notice from Helen 308
Macchiavelli, Hess School Nurse effective July 2, 2017.
(attachment Administration-5).
Motion _____ Second _____ Vote _____

Action 6. Motion to approve Board Office staff salaries and 309
longevity for the 2016-2017 school year and the 2017-
2018 school year (attachment Administration 6).
Motion _____ Second _____ Vote _____

Action 7. Motion to hire Denise Greenberg as Administrative 311
Secretary for Special Education for the 2017-2018
school year beginning August 21, 2017 with a total
annual salary of \$32,744.00 (prorated), Admin. Sec, Step
3. (Attachment 7)

Ms. Greenberg is a replacement for MaryEllen Tantum
who is retiring.

Motion _____ Second _____ Vote _____

Action 8. Motion to hire Camp Blue Star Counselors at a rate of
\$15 per hour for the Summer 2017-2018 school year.

Samantha Hannah
Christine Hibbert

Motion _____ Second _____ Vote _____

Action 15. Motion to hire Jillian Bernisky as full time Science Teacher, Davies School for the 2017-2018 school year with a total annual salary of \$51,200.00, BA Step 2. (attachment Administration 15). 330

Ms. Bernisky is a replacement for Priscilla Laubert who has retired.

Action 16. Motion to hire Achau Nguyen as full time ESL Teacher, Shaner School for the 2017-2018 school year with a total annual salary of \$54,287.00, MA Step 1 (attachment Administration 16) 333

Ms. Nguyen is a replacement for Jessica Newkirk who has resigned.

Action 18. Motion to approve payment of a six month health waiver to Anne-Marie Fala in the amount of \$2500.00. (Attachment Administration 18) 336

Motion _____ Second _____ Vote _____

Action 19. Motion to approve Position Control Numbers for the 2017-2018 school year.

Social Worker 03.01.14 BNP

Supervisor of Instruction

for Special Education/FT 22.05.30 AAK

Motion _____ Second _____ Vote _____

Action 20. Motion to increase hourly rate of Alicia Garry, COTA to \$43.00/hour for the 2017-2018 school year.

Motion _____ Second _____ Vote _____

Action 21. Motion to hire Sarah Brown as full time Art Teacher, Davies School for the 2017-2018 school year with a total annual salary of \$51,450.00, BA Step 3. (Attachment Administration 21) 340

Ms. Brown is a replacement for Sherry Mirakian who retired.

Motion _____ Second _____ Vote _____

Mays Landing, NJ
June 21, 2017

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF EDUCATION
HELD ON JUNE 21, 2017**

HAMILTON TOWNSHIP PUBLIC SCHOOLS
Mays Landing, New Jersey
William Davies Middle School Library

The Regular Meeting of the Hamilton Township Board of Education was called to order at 5:35 p.m. in the Michael H. Duberson Memorial Library at the Wm. Davies Middle School by Mr. Eric Aiken, Board President.

**Call
To
Order**

ROLL CALL

The following members answered roll call: Mrs. Nanci Barr, Mr. Derek Haye, Mrs. Barbara Kupp, Mrs. Kim Melton, and Mr. Eric Aiken.

**Roll
Call**

Ms. Erickson and Mrs. Hassa arrived at 5:38 p.m.
Mr. Higbee arrived at 6:13 p.m.

Absent: None

Also present were: Mr. Frank Vogel, Superintendent
Mrs. Anne-Marie Fala, School Business Administrator/Board Secretary
Mr. Raymond Went, Esquire

EXECUTIVE SESSION

Motion by Mr. Aiken, seconded by Mr. Haye, to enter into executive session.

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- Personnel/CSA Evaluation
- HIB

Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

Further resolved the Board may take action on

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June 21, 2017

items discussed in executive session. Further resolved that the Board will be in executive session for approximately 90 minutes.

Voice Vote: All in favor: (5-0-0)

The Board entered into Executive session at 5:36 p.m.

Executive Session ended at 6:54 p.m. and there was a short break.

The Board resumed the regular meeting at 7:06 p.m.

Eric Aiken led the Pledge of Allegiance.

Pledge of Allegiance

ROLL CALL

The following members answered roll call: Mrs. Nanci Barr, Mr. Greg Ciambrone, Ms. Margaret Erickson, Mrs. Amy Hassa, Mr. Derek Haye, Mr. James Higbee, Mrs. Barbara Kupp, Mrs. Kim Melton, and Mr. Eric Aiken. (9-0-0)

Notice of Advertisement of Meeting

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Post Office, Mays Landing Post Office, Atlantic County Library, as well as all the schools of the district. A mechanical device is being used to record this meeting and this meeting is also being video-taped.

There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.

Moment of silence for private reflection.

VII. APPROVAL OF MINUTES

Motion by Mr. Aiken, seconded by Mrs. Hassa, to approve the regular and executive session minutes of the meeting of May 23, 2017, as per attachment Minutes-1.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

- D. Presentation: Members of the Egg Harbor Township PAL SeaPerch Team (Hamilton Twp. and GEHRHSD students)
- James Nilsen
 - Gaetan Perrone
 - Brandon Kusnirik

VIII. **CORRESPONDENCE**

Mr. Aiken read thank you cards from several employees who have received gifts from the Board.

XI. **PUBLIC COMMENTS**

None

X. **BOARD MEMBER COMMENTS**

Ms. Erickson noted the 5th Grade Award Ceremony.

Mrs. Hassa attended the Math Bowl and stated it was great to see the involvement of the students and how well they did.

Mr. Aiken stated it was smart to move the 8th Grade Ceremony inside this year due to the extremely hot weather conditions. The Board will look into options available for next year.

Mr. Vogel thanked the Administrators for all of the quick changes that needed to be made to make the ceremony successful.

He also gave the Board a list of items which will be included in the referendum which will be presented shortly.

Mr. Vogel noted that he is arranging a visit of the Boy Scouts to his Wading River Sawmill sometime shortly.

XI. **SUPERINTENDENT/STAFF REPORTS**

Mr. Vogel gave the Board a handout regarding new bell schedule times for the 2017-2018 school year. He noted that this would give more instructional time during the school day at the Davies School.

Mr. Vogel also informed the Board of the possibility of hiring a Class III Officer for the District. This has been discussed with the Hamilton Township Police Department.

Mr. Vogel noted that new and updated policies will be included in the July and August agenda packet.

He then spoke to the Board and the public regarding data analysis for student growth. A completed analysis will be provided in July.

A. Information Items

1. Dates to Remember

- July 4, 2017 – School Closed - Holiday
- July 24, 2017 – Board of Education Meeting – 6:00 p.m. (Executive Session) – 7:00 p.m. (Public Session)

B. Student Discipline Reports for the month of May, 2017, as per attachment XI-B.

C. Report on Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Abuse:

Presented by: Russell Clark, Affirmative Action Officer and
Anti-Bullying Coordinator

D. Presentation given after approval of minutes.

COMMITTEES AND RECOMMENDATIONS

A. Instruction Committee (Curriculum and Policy):
Chairperson: Mrs. Melton

Motion by Mrs. Melton, seconded by Mrs. Kupp, to approve the following motions, as presented:

1. To approve the Grade Level, Department and House Chairpersons, Lead Nurse and Content Coordinators for the 2017-2018 School Year, as per attachment – Curriculum-1.
2. To approve staff members to complete Curriculum Instruction & Program Development at the hourly rate of \$39.00 during the summer (July & August 2017), as per attachment-Curriculum-2.
3. To approve staff members to participate in

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June 21, 2017

Professional Development Workshops during the Summer of 2017 (not to exceed 20 hours each) and to be paid at the hourly rate of \$24.51, as per attachment – Curriculum-3

4. To approve the following staff to participate in Professional Development NCI Training on July 5, 6 and 7, 2017 (not to exceed 6 hours each) and to be paid at the hourly rate as indicated in the 2016-2020 Agreement between the Hamilton Township BOE and the HTEA.

Marla Kanevsky
Michelle Mick
Annette Palmeri
Jeanne Petrillo
Jen Quatararo
Lois Townsend

5. To approve the following staff members to participate in Professional Development (Administrative Retreat) on July 13, 2017 (not to exceed 8 hours) and to be paid at their hourly rate.

Carole Wright
Melanie Cradock
Laurie Duffy

Roll Call Vote: All in favor #1, #3, #4, and #5:
Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Eight in favor #2: Mrs. Barr, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. Abstained: Mr. Ciambrone (8-0-1)

Motion by Mrs. Melton, seconded by Mrs. Kupp, to approve the following motions as presented:

6. To approve the following staff members to participate in Professional Development on August 17, 2017 relative to the KEA (Kindergarten Entrance Assessment) (not to

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exceed 5 hours each) and to be paid at the hourly rate of \$24.51/hour.

Kathryn McEvoy
Debra Carmody
Pamela Pierson
Jenna Kyle

7. To approve the following staff members to participate in Professional Development Workshop on August 16, 2017 relative to the requirements of the GNJK (Grow New Jersey Kids) rating process (not to exceed 7 hours each) and to be paid at the hourly rate of \$24.51/hour.

Natalie James
Jennifer Christiano
Andrea Russomanno
Julie Morris
Kim Russomanno
Amanda Stanco
Karen Sauerbrey
Michele Nilan
Kristen Marr

8. To approve the following staff members to participate in Professional Development Workshop relative to the GNJK (Grow New Jersey Kids) rating process on August 16, 2017 (not to exceed 4 hours each) and to be paid at the hourly rate as indicated in the 2016-2020 Agreement between the Hamilton Township BOE and the HTEA.

Nissi Peram
Donna Maulone
Rita Cohen
Jessica Lewis
Allison Baggstrom
Ashley Pfaff
Evenly Dodd
Nikitha Kolli

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr.

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Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and
Mr. Aiken. (9-0-0)

Motion by Mrs. Melton, seconded by Mrs. Kupp, to approve the following motion, as presented:

9. To approve Laurie Derringer to provide Professional Development relative to the KEA (Kindergarten Entrance Assessment) on August 17, 2017 and the GNJK (Grow New Jersey Kids) rating process on August 16, 2017 (not to exceed 18 hours) and to be paid at the hourly rate of \$26.00/hour.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Motion by Mrs. Melton, seconded by Mrs. Kupp, to approve the following motions, as presented:

10. To approve Barbara Graf, Shaner School Nurse, to provide Professional Development on Special Diets and Allergies on August 16, 2017 (not to exceed 4 hours) and to be paid at the hourly rate of \$26.00/hour.
11. To approve Laurie Derringer to complete Master Teacher responsibilities relative to the KEA and Preschool Expansion Grant during the Summer of 2017 (not to exceed 15 days) and to be paid at her per diem rate as indicated in the 2016-2020 Agreement between the Hamilton Township BOE and the HTEA.
12. To approve the following staff members to make home visits, as per the Preschool Expansion Grant requirements during the Summer of 2017 (not to exceed 6 hours each) and to be paid the Curriculum Development rate of \$39.00/hour.

Laurie Derringer
Ann Bucknam
Natalie James
Jennifer Christiano

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Andrea Russomanno

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

The following item has been presented as an informational item:

13. The following teachers have been selected to participate in the Math and Science Partnership Grant through Stockton University to Support K-8 Schools in the Implementation of Next Generation Science Standards (NGSS). The funding period for this grant is July 1, 2016 through June 30, 2018.

<u>Grade</u>	<u>Name</u>
K & 1	Sue Burnetta
2 & 3	Jennifer McCrary
4 & 5	Dominic Carpani
6	Michele Giardino
7	Lauren Baglivo
8	Megan Hooper-Jackson
8	Sheila Fleischer

Motion by Mrs. Melton, seconded by Mrs. Kupp, to approve the following motions, as presented:

14. To approve Malika Green to provide Professional Development on July 10 & 11, 2017 to our grade 8 science teachers on certain aspects of the Project Lead the Way (PLTW) Stem Curriculum that can be infused into our grade 8 science curriculum, instruction & program (not to exceed 25 hours) and to be paid at the hourly rate of \$26.00 an hour.
15. To approve Policy #8605 – Requirements to Meet Students at Bus Stop on first reading, as per attachment-Policy 15.
16. To approve corrected extracurricular activities and staff stipends for the 2016-2017 school year as indicated below:

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<u>Activity</u>	<u>Staff Member</u>	<u>Meeting Days</u>	<u>Stipend</u>
House Chair-A	Stacy Weiner	On-going	\$1098.50
House Chair-A	Kristin Ciambrone	On-going	\$591.50

Roll Call Vote: All in favor #14 and #15: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Eight in favor #16: Mrs. Barr, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. Abstained: Mr. Ciambrone (8-0-1)

FINANCE COMMITTEE – Chairperson – Mr. Haye

Motion by Mr. Haye, seconded by Mrs. Melton, to approve the following motions, as presented:

1. To approve budget transfers in the amount of \$166,335.00 (attachment Finance-1) and to do all account transfers that may be needed to close the fiscal year with Board confirmation at the next regular meeting.
2. To accept the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received.
3. Purchase orders issued for services, supplies and equipment as follows, as per attachment Finance-3
 - For the 2016-2017 school year in the amount of \$798,294.51
 - For the 2017-2018 school year in the amount of \$113,515.42.
4. To approve the following bills and payroll in the total amount of \$4,095,943.17, as per attachment Finance-4, and to authorize

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additional payments for the current fiscal year
with Board confirmation at the next regular
meeting:

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
10	General Fund/Payroll	205,094.85
11	Current Expense	1,413,074.43
11	Current Expense/Payroll	2,148,330.63
20	Special Revenue	59,113.47
20	Special Revenue/Payroll	89,871.34
50	Cafeteria	180,458.45

5. To approve staff attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during the 2017-2018 school year, as per attachment Finance-5.
6. To approve Resolution #115 to Transfer to Debt Service for the 2017-2018 school year, as per attachment Finance-6.
7. To accept the FY2018 (School Year 2017-2018) IDEA Grant Funds as indicated below:

	<u>Public Funds</u>	<u>Non-Public Funds</u>	<u>Total Funds</u>
IDEA-Basic	\$737,801.00	\$30,511.00	\$768,312.00
IDEA-Preschool	\$31,703.00	\$0.00	\$31,703.00
	<u>\$769,504.00</u>	<u>\$30,511.00</u>	<u>\$800,015.00</u>

8. To approve and submit the FY2018 (School Year 2017-2018) IDEA Grant Budget Application, as per attachment Finance-8.
9. To approve a resolution for Travel and Related Expense Reimbursement for the 2016-2017 school year, as per attachment Finance-9.
10. To approve a tuition contract between the Pleasantville Board of Education (sending district) and the Hamilton Township Board of Education (receiving district) for one homeless student for the 2016-2017 school year beginning April 19, 2017 through June

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30, 2017 for a total cost of \$2,506.24 (prorated), plus transportation costs of \$34.60/day for 41 days totaling \$1,418.50.

11. To approve a contract with Dr. Stuart Goldman, School Physician for the 2017-2018 school year in the total annual amount of \$19,200.00, as per attachment Finance-11.
12. To approve a Contract Agreement with Duff and Phelps, LLC in the amount of \$1,225.00 to update fixed asset ledger for accounting and financial reporting as of June 30, 2017, as per attachment Finance-12.

Roll Call Vote: All in favor #1, #3, #4, and #6 through #12: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Eight in favor #2 and #5: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. Abstained: Mrs. Hassa. (9-0-1)

#3 was included as an informational item.

Motion by Mr. Haye, seconded by Mrs. Melton, to approve the following motions, as presented:

13. To approve an Itinerant Services Agreement between the Hamilton Township Board of Education and the Cape May County Special Services School District for the 2017-2018 school year, as per attachment Finance – 13.
14. To approve participation in the Middlesex Regional Educational Services Commission's Cooperative Pricing System for the 2017-2018 school year.
15. To approve participation in the Atlantic County Cooperative Purchasing Program for the 2017-2018 school year.

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16. To approve participation in the Hunterdon County Educational Services Commission's Cooperative Purchasing Program for the 2017-2018 school year.
17. To approve participation in the Camden County Educational Services Commission's Cooperative Purchasing Program for the 2017-2018 school year, as per attachment – Finance – 17.
18. To approve to recycle equipment by a New Jersey authorized recycling firm that has become damaged, broken, or of no value to the district, as per attachment – Finance – 18.
19. To accept a donation of books from the National Sorority of Phi Delta Kappa, Delta Lambda Chapter for the Hess School.
20. To approve an unspecifiable contract for the 2017-2018 school year with CM3 – for environmental controls at the Hess, Davies and Shaner schools in the amounts as follows:
 - Shaner - \$18,828.00 (invoiced monthly @ \$1,569.00)
 - Hess - \$17,700.00 (invoiced monthly @ \$1,475.00)
 - Davies - \$22,320.00 (invoiced montly @\$1,860.00)
21. To approve Resolution #118 to Transfer Current Year Surplus to Reserve, as per attachment-Finance-21.
22. To approve an agreement to participate in the Alliance for Competitive Telecommunications (ACT) with the Educational Services Commission of New Jersey (ESCNJ) and the New Jersey Association of School Business Officials (NJASBO) for the period July 1, 2017 through June 30, 2018, as per attachment – Finance 22.

Roll Call Vote: All in favor: Mrs. Barr, Mr.

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Ciambrone, Ms. Erickson, Mrs. Hassa, Mr.
Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and
Mr. Aiken. (9-0-0)

Motion by Mr. Haye, seconded by Mrs. Melton, to approve the following motions, as presented:

23. To approve the submission of a Sustainable Jersey for School Grant Application for the Wm. Davies Middle School, as per attachment – Finance 23.
24. To accept donation from Eric Aiken for labor and material for the repair of stage curtains and miscellaneous reupholstering at the Hess Complex.
25. To approve budget transfers in the amount of \$11,961.17, as per attachment – Finance-25.
26. To approve Resolution #119 authorizing an agreement between Hamilton Township BOE and McManimon, Scotland & Baumann, LLC for the 2017-2018 school year, as per attachment Finance-26.
27. To approve the following bills and payroll in the total amount of \$65,421.81, as per attachment Finance-27, and to authorize additional payments for the current fiscal year with Board confirmation at the next regular meeting:

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
11	Current Expense	\$35,041.52
20	Special Revenue	2,068.18
50	Kid's Corner	21,508.42
50	Community Education	6,481.82
50	Camp Blue Star	321.87

Roll Call Vote: All in favor #23, #25, #26 & #27:
Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs.
Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs.
Melton, and Mr. Aiken (9-0-0)

Eight in favor #24: Mrs. Barr, Mr. Ciambrone,
Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr.

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Higbee, Mrs. Kupp, and Mrs. Melton.
Abstained: Mr. Aiken. (8-0-1)

The following item as been presented as an informational item:

28. Purchase orders issued for services, supplies and equipment as follows, as per attachment Finance-28.

- For the 2016-2017 school year in the amount of \$28,936.68
- For the 2017-2018 school year in the amount of \$1,633,369.45.

C. Administration Committee (Personnel and Discipline)

Chairperson: Mrs. Hassa

All personnel actions are being taken by the recommendation of the Superintendent.

Motion by Mrs. Hassa, seconded by Ms. Erickson, to approve the following motions, as presented:

1. To approve district substitutes for the 2016 - 2017 school year, as per attachment Administration -1.
2. To approve homebound instruction for the 2016-2017 school year, as per attachment Administration -2.
3. To approve unpaid leave of absence for Judyth Dunleavy, Hess School, part time SRAO, from the period of May 17, 2017 to May 22, 2017.
4. To approve unpaid leave of absence for Rachel Robinson, Davies Teacher for May 12, 2017 and May 22, 2017, as per attachment Administration-4.
5. To approve unpaid leave of absence for Leslie Kayes, Hess Teacher for May 26, 2017, as per attachment Administration-5.
6. To approve unpaid leave of absence for Lisa King, Hess Paraprofessional for May 19, 2017.

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7. To approve revisions to employees' salaries, as per attachment Administration-7.
8. To accept a resignation notice from Lauren Carney, Hess School Paraprofessional effective June 9, 2017 with a last day of employment of June 30, 2017, as per attachment Administration-8.
9. To accept a resignation notice from Heather Andros, Hess School Paraprofessional effective June 13, 2017 with a last day of employment of June 30, 2017, as per attachment Administration-9.
10. To accept a maternity leave request from Kimberly Smith, Hess School Teacher. Mrs. Smith is requesting to use sick time from September 5, 2017 to October 20, 2017 and New Jersey Family Leave from October 21, 2017 to January 3, 2018 with a return to work date of January 4, 2018, as per attachment Administration -10.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Motion by Mrs. Hassa, seconded by Ms. Erickson, to approve the following motion as presented:

11. To approve Job Description for Behavior Analyst, as per attachment Administration -11.
12. To approve Job Description for Supervisor of Special Projects, as per attachment Administration -12.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Motion by Mrs. Hassa, seconded by Mrs. Melton, to approve the following motions, as

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presented:

13. To approve Yenismaili Ayers for the ELL portion of the Shaner Summer Reading and Writing Camp.
14. To approve a building transfer of World Language position from Davies School to the Hess School.
15. To rescind offer of employment for Samuel Gallagher as part-time custodian.
16. To approve Custodian Summer Help for 25 hour per week for eight weeks at the rate of \$10.00/hour starting July 1, 2017.

Harry Maxwell
Leidy Marin-Vargas
Erick Sanchez
Kenya Long
Valerie Styer

17. To approve summer hours for Mary Romagnino, Food Service Clerk, not to exceed 50 hours over a six week period with an estimated cost of \$1000.00, as per attachment Administration-17.
18. To approve summer hours for Guidance Counselors @\$49.60/hour.

Lynn Evangelist	Hess/Davies	120 hours
Dorothy Schoenstein	Shaner	25 hours
Michael Diorio	Davies	15 hours
Wendy McKensie	Davies	15 hours

19. To approve summer hours for Dawn Duelly, Davies IMC @\$31.15/hour for 16 hours.

20. To approve summer hours for School Nurses @ \$49.60/hour:

Barbara Graf	Shaner	20 hours
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Tracy Torres	Davies	15 hours
Helen Macchiavelli	Hess	22.5 hours
Jane Barrett	Hess	22.5 hours

Roll Call Vote: Eight in favor #13: Mrs. Barr,
Mr. Ciambrone, Ms. Erickson, Mr. Haye, Mr.
Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken.
Abstained: Mrs. Hassa (8-0-1)

All in favor #14 to #20: Mrs. Barr, Mr.
Ciambrone, Ms. Erickson, Mrs. Hassa, Mr.
Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and
Mr. Aiken. (9-0-0)

Motion by Mrs. Hassa, seconded by Mrs. Melton, to approve the following motions, as presented:

21. To approve Black Seal License Stipend for the following for the 2016-2017 school year at the rate of \$750.00.

Lawrence Davidson
Brian Burton
James Ryan
Matthew Montelpare
Kurtis VonHess
Thomas Renzulli
Larry Good
Marie Cowley
Thelia McKiver
Van Pearson
Michael Hruska
Christa Larson
Josie Martin

22. To approve Certified Pool Operator License Stipend for the following for the 2016-2017 school year at the rate of \$750.00:

Ian Nelson
Matthew Montelpare
Brian Burton
Lawrence Davidson

23. To approve Food Service Summer Hours for the 2017 ESY Program for six hours per day for

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the period July 5, 2017 to August 15, 2017 .
based on their hourly rate:

Colleen Csaszar
Adella Gigliotti
Valerie Styer – sub
Brook North – sub

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Motion by Mrs. Hassa, seconded by Ms. Erickson, to approve the following motions, as presented:

24. To approve the following as Paraprofessionals for the 2017 ESY Program at a rate of \$15.00/hour from July 5, 2017 to August 15, 2017 for the hours of 8:45 a.m. to 1:15 p.m.:

Amanda Stanco
Heather Andros

25. To approve Timothy Brooks for the 2017-2018 School Year as a Full Time Paraprofessional, Para Step 9, for a total salary of \$28,075.00 plus \$1000.00 longevity.
26. To approve lateral movement for the 2017-2018 school year, as per attachment Administration-26.

Roll Call Vote: All in favor #24 and #25: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Eight in favor #26: Mrs. Barr, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. Abstained: Mr. Ciambrone. (8-0-1)

Motion by Mrs. Hassa, seconded by Mrs. Kupp, to approve the following motions, as presented:

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27. To approve a paid administrative leave for Kelly Davenport, Shaner, part-time Paraprofessional for the period May 24, 2017 to June 15, 2017.
28. To approve Community Education hiring for the 2017-2018 school year, as per attachment – Administration 28.
29. To approve New Jersey Family Leave for Virginia Dzialo, Davies School Teacher for the period June 1, 2017 to June 8, 2017, as per attachment – Administration-29.
30. To approve the building transfer of Lashel Blunt, part time Paraprofessional from the Hess School to the Davies School for the 2017-2018 school year.
31. To approve extra carryover vacation days for school year 2017-2018 for the following:

Dana Kozak	9 days
Anne-Marie Fala	8 days

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken (9-0-0)

Motion by Mrs. Hassa, seconded by Mrs. Barr, to approve the following motions, as presented:

32. To approve the creation of the following new position for the 2017-2018 school year:

Part Time Custodian	10.04.15 BNM
Part Time Custodian	10.04.15 BNN
Full Time SRAO	08.09.43 BGY
Full Time Administrative Secretary for PreK/Registration	19.01.29 BNO

33. To approve Michael Hannel as Davies Teacher for the 2017-2018 school year at the total annual rate of \$54,820, MA Step 3, as

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per attachment Administration-33.

34. To approve Rebecca Metzger as Shaner Teacher for the 2017-2018 school year at the total annual rate of \$53,166, BA+30, Step 1, as per attachment- Administration-34.
35. To approve Manuel Paiva Rivera as part time 12 month 29.5 hour/week Custodian for the 2017-2018 school year at the total annual rate of \$23,633, Custodian B, Step 1, as per attachment Administration-35.
36. To approve Derrick Mixson as part time 12 month 29.5 hour/week Custodian for the 2017-2018 school year at the total annual rate of \$23,947, Custodian B, Step 2, as per attachment Administration-36.
37. To accept a maternity leave request for Kelly Van Laeys, Hess School Teacher. Mrs. Van Laeys is requesting to use sick time from September 11, 2017 to November 27, 2017, NJ Family Leave from November 28, 2017 to March 1, 2018, Child Rearing Leave from March 2, 2018 through June 30, 2018 with a return to work date of September 1, 2018, as per attachment – Administration – 37.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken (9-0-0)

Motion by Mrs. Hassa, seconded by Mrs. Melton, to approve the following motions, as presented:

38. To approve Heather Andros as temporary Hess School Teacher for the 2017-2018 school year at the total annual rate of \$50,950, BA, Step 1, as per attachment Administration-38.

Ms. Andros is maternity leave replacement for Kelly VanLaeys.

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39. To approve a stipend for Cheryl Porreca in the amount of \$1,000.00 for the 2017-2018 school year for responsibilities assumed following the elimination of the Treasurer of School Monies position.
40. To approve employment contract of Anne-Marie Fala, School Business Administrator for the period July 1, 2017 to June 30, 2018 at the total annual salary of \$113,850, as per attachment – Administration 40.
41. To approve the revised Job Descriptions for the following stipend positions:
 - English Language Arts Building Coordinator
 - Science and/or Social Studies Building Coordinator
 - Mathematics Building Coordinator
 - ELL District Coordinator
 - Basic Skills Instruction Building Coordinator
 -(Attachment – Administration 41)
42. To approve Arthur Faden as full time SRAO for the period of August 28, 2017 through June 30, 2018 at the total annual salary of \$51,448.00, SRAO, Step 4, as per attachment-Administration 42.
43. To approve Gayle Luderitz as full time Administrative Secretary for the period July 1, 2017 through June 30, 2018 at a total annual salary of \$32,744.00, Administrative Secretary, Step 3, as per attachment-Administration 43.

Roll Call Vote: All in favor #39, #41, #42 & #43. Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Seven in favor #40: Mrs. Barr, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. Abstained: Mr.

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Ciambrone and Mr. Higbee. (7-0-2)

44. This motion was rescinded.

Motion by Mrs. Hassa, seconded by Ms. Erickson, to approve the following motion as presented:

45. To approve Jeffrey Wellington as Supervisor of Special Projects for the period of July 1, 2017 through June 30, 2018 at a total annual salary of \$99,500, as per attachment – Administration-45.

Salary subject to change at the conclusion of the present HTAA negotiations.

Roll Call Vote: Seven in favor: Mrs. Barr, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. Abstained: Mr. Ciambrone and Mr. Higbee. (7-0-2)

Motion by Mrs. Hassa, seconded by Ms. Erickson, to approve the following motion as presented:

46. To approve Science Counselors for Camp Blue Star at the rate of \$20.00/hour from August 17, 2017 to August 28, 2017 from 9:00 a.m. to 3:00 p.m.

Sarah Platt
Jennifer McCrary
Malika Green

47. To authorize the appointments for professional development, services, curriculum writing and hiring based upon the recommendation of the Chief School Administrator in consultation with the Board President, and members of the Administration Committee being confirmed at the next regular meeting for the months of July and August:

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton,

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and Mr. Aiken. (9-0-0)

Motion by Mrs. Hassa, seconded by Ms. Erickson, to approve the following motions, as presented:

48. To approve the elimination of the following positions for the 2017-2018 school year:
- | | |
|--|--------------|
| Full Time Custodian | 10.01.15 ARJ |
| Mental Health Crisis Counselor | 03.04.14 BHC |
| Part Time SRAO | 04.03.43 BMB |
| Part Time Administrative Secretary for PreK/Registration | 19.01.29 BMK |
49. To hire Community Education Lifeguards for the period June 26, 2017 to June 30, 2018.
- | | |
|---------------|--------------|
| Lucy Bowman | \$12.00/hour |
| Jason Fraone | \$12.00/hour |
| Joseph Fraone | \$13.00/hour |

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Motion by Mrs. Hassa, seconded by Ms. Erickson to approve the following motion, as presented:

50. To hire Steven Warrington, Hess School Teacher for the period of September 1, 2017 to June 30, 2018 for a total annual salary of \$54,287.00, MA, Step 1.

Mr. Warrington is a replacement for Mr. Evangelist who retired.

(attachment – Administration 50)

Roll Call Vote: All in favor: Mrs. Barr, Mr.

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Ciambrone, Ms. Erickson, Mrs. Hassa, Mr.
Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton,
and Mr. Aiken. (9-0-0)

**OPERATIONS COMMITTEE (Facilities And Transportation:
Chairperson: Mr. Higbee**

Motion by Mr. Higbee, seconded by Mrs. Kupp, to approve the following motion as presented:

1. To approve the installation of a new hot water heater at the Hess School. Demolition, parts and labor not to exceed \$100,000.00.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mrs. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

The following has been included as an informational item:

2. Referendum Project List/FVHD

RESOLUTIONS

None

SOLICITOR'S REPORT

None

UNFINISHED BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENTS

None

EXECUTIVE SESSION

Motion by Mr. Aiken, seconded by Mrs. Hassa, to enter into Executive session.

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- Negotiations – Board Office Staff

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June 21, 2017

Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

Further resolved the Board may take action on items discussed in executive session.

Further resolved that the Board will be in executive session for approximately 20 minutes.

Voice Vote: All in favor (9-0-0)

The Board entered into Executive Session at 9:20 p.m.

The Board resumed the regular session of the meeting at 9:40 p.m.

Administration Committee (Personnel and Discipline)

Chairperson: Mrs. Hassa

All personnel actions are being taken by the recommendation of the Superintendent.

Motion by Mrs. Hassa, seconded by Ms. Erickson to approve the following motion as presented:

To approve an increase of salary of 3% for the 2016-2017 school year and \$2,200 for each of the employees for the 2017-2018 school year:

Carol Bowen	Secretary to School Business Administrator
Robin Dickson	Payroll Coordinator
Elen Manalang	Personnel Director
Kara Sprigg	Accounts Payable
Terry Vogt	Secretary to Superintendent

Roll Call Vote: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

EXECUTIVE SESSION

Motion by Mr. Aiken, seconded by Mrs. Melton to enter into Executive Session.

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- Negotiations – HTAA and HTSCDA

Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time. Further resolved the Board may take action on items discussed in executive session. Further resolved that the Board will be in

Mays Landing, NJ
June 21, 2017

executive session for approximately 20 minutes.

Voice Vote: (9-0-0)

The Board entered into Executive Session at 9:47 p.m.

Mr. Ciambrone and Mr. Higbee left the meeting at this time.

The Board resumed the regular meeting at 10:06 p.m.

ADJOURNMENT

Motion by Mr. Aiken, seconded by Ms. Erickson, to adjourn the meeting.

Voice Vote: All in favor: (9-0-0)

The Hamilton Township Board of Education meeting adjourned at 10:07 p.m.

Anne-Marie Fala
School Business Administrator/Board Secretary

XI-B

Registration/Address Change/Transfer Statistics

2016-2017

	<u>Registrations</u>	<u>Address Changes</u>	<u>Transfers</u>
September	107	23	44
October	45	37	15
November	36	22	19
December	20	11	6
January	40	12	21
February	22	23	9
March	38	10	21
April	27	4	7
May	20	18	7
June	24	1	42
July			
August			

April, 2017 Pre-K Round-Up Results

	Pre-K AM	Pre-K PM	Full Day Pre-K
4-25-17	27	9	35
4-26-17	3	5	7
4-27-17	0	1	5
	0	3	3
Totals	30	18	50

May, 2017 Kindergarten Round-Up Results

5-9-17	28
5-10-17	3
5-11-17	4
Total	35

2016-2017
STUDENT ENROLLMENT
HAMILTON TOWNSHIP SCHOOL DISTRICT ENROLLMENT

	2016-2017		2015-2016		2014-2015		2013-2014		2012-2013		2011-2012		2010-2011		2009-2010		2008-2009		2007-2008		2006-2007	
	# of Rooms	*ACS	# of Rooms	*ACS	# of Rooms	*ACS	# of Rooms	*ACS	# of Rooms	*ACS	# of Rooms	*ACS	# of Rooms	*ACS	# of Rooms	*ACS	# of Rooms	*ACS	# of Rooms	*ACS	# of Rooms	*ACS
Preschool	162	18	169	18.8	169	18.8	171	19	175	19.4	176	19.6	178	19.8	178	19.8	178	19.8	178	19.8	178	19.8
Kindergarten	258	19.8	259	19.9	261	20.1	261	20.1	260	20	261	20.1	262	20.2	262	20.2	262	20.2	263	20.2	263	20.2
Grade 1	264	20.3	266	20.5	263	20.2	264	20.3	265	20.4	265	20.4	262	20.2	262	20.2	260	20.2	260	20.2	260	20
Grade 2	297	21.2	298	21.3	306	21.9	308	22	308	22	308	22	309	22.1	307	22.1	307	22.1	307	22.1	307	21.9
Grade 3	272	22.7	274	22.8	273	22.7	269	22.4	273	22.8	274	22.8	273	22.8	268	22.8	268	22.8	268	22.8	268	22.3
Grade 4	323	23.1	322	23.0	321	22.9	322	23	322	23	321	22.9	322	23	319	23	319	23	319	23	319	22.8
Grade 5	305	25.4	305	25.4	308	25.7	307	25.6	306	25.5	307	25.6	306	25.5	300	25.5	300	25.5	300	25.5	300	25
Grade 6	326	21.7	325	21.7	324	21.6	325	21.7	331	22.1	333	22.2	333	22.2	327	22.2	327	22.2	327	22.2	327	21.8
Grade 7	346	23.1	349	23.3	350	23.3	349	23.3	353	23.5	353	23.5	353	23.5	353	23.5	353	23.5	353	23.5	353	23.5
Grade 8	323	21.5	322	21.5	321	21.4	317	21.1	316	21.1	319	21.3	322	21.5	322	21.5	322	21.5	322	21.5	322	21.5
**Self-Contained	159	17.5	158	17.5	164	17.5	179	17.5	179	17.5	184	17.5	185	17.5	187	17.5	187	17.5	187	17.5	187	10.7
Totals	3035		3047		3058		3072		3088		3101		3105		3084		3084		3084		3084	

*ACS - Average Class Size
** Self Contained Figures include Pre-K

X1-C

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Hamilton Township
School District

Superintendent's List
and
Principal's List

4th Marking Period
2016-2017

Principal's List
Grade 6
2016-2017

Oshogwe Agbugui
Pheonix Alicea
Isabella Arroyo
Kylee Astleford
Joshua Barber
Michelle Bethea
Anthony Bilarczyk
Dominic Birch
Breanna Blisard
Ivan Bolf
Heidi Booth
Ava Broadbent
Isabella Cairone
Tianna Calderon
Catherine Capone
Dylan Chan
Andres Chavolla
Dylan Collins
Jonathan Day
Angelo DiBartolo
Lillian Dirkes
Phuc Do
Morgan Emper
Melanie Espichan Huamani
Anaya Fitzpatrick
Brian Flynn
Mia Forbes
Dustin Foulke
Miles Francis
Yorleny Garcia Lara
Yanessa Garcia Rose
Gwenevere Gatto
Michael Giacobbe
Hailey Giordano
Mia Gonzalez-Barahona
Develin Grant
Shania Hampton
Jada Hayes
Michaela Hearn
Kyle Heck
Isabella Hedrich
Xavier Hernandez
Aidan Hipple
Destiny Hoff
Isaac Kane
Ethan Kissling
Gavin Knocke

Nikoloz Kurtanidze
Katelyn Kusnirik
Skylar Leary
Theresa Leary
Vanessa Lee
Frank Limato
Sophia Claudette Magadia
Aidan Maher
Gianni Mammana
Jeffrey Marano
Melissa Maulone
Dylan McClain
Jade McCoy
Zaya McCoy
Riley McEvoy
Adriell Montalvo-Narvaez
Juliana Moss
Molly Mulligan
Charlie Peter Odhiambo
DeJuan Palmer
Carlotta Pappas
Cody Patterson
Madison Pell
Nellieth Penzo-Castro
Briana Perez Solana
Mitchel Pierre
Joseph Ponzetti
Thomas Prychka
Nathan Ranger
La'Marc Rex
Tatiana Reyes
Isabella Riccardi
Kayra Robles Quinones
Juan Rodriguez
Tyler Rosado
Griffin Ross
Cierra Sansone
Eduardo Sarmiento Sosa
Ethan Scattone
Katheryn Scheeler
Joshua Schumacker
Cierra Schuster
Mackenzie Smith
Lillea Soreth
Joshua Stangl
Michael Stewart
Kimora Stuckey

Giavonna Terruso Emmons
Alexis Thavisack
Tiffany Tran
Nasir Tucker
Yomarielis Valentin
Elizabeth Vaughan
Ella Marie Wardell
Sicity Webb
Caleb White
Xavier Wilson
Jonathan Wootton
Arianna Young

Principal's List
Grade 7
2016-2017

Paige Aiken
Sanija Aikens
Vincent Albani
Gunnar Angier
Hollie Aponte
Ciyana Archetto
Imyah Arroyo
Ezekiel Ashiagbor
Emily Badger
MaKenzie Baggstrom
Qua'Nasia Bailey
James Baltz
Nathaly Barahona
Rianna Bendixen
Alexia Bey
Ean Boakes
Abria Bosket
Kacey Bowen
Ethan Brasher
Andre Brickhouse
Corinne Calderon
Juliana Calderon
Qua Campbell
Andres Carpio Rodriguez
Ashlee Carr
Josiah Casanova
Kelsie Cavileer
Thomas Cawley
Tammy Chau
Rachel Corson
Andrew Costantini
Jared Curtis
Katerina Dainton
Shrij Dave
Duane Davis
Mia DiDomizio
Jacob Dietz
David Doyon
Jaquan Dublin
ZoeJayne Duncan
Sara Duran
Olivia Edmonds
LaNirah Elliott
Lauren Findeison
Dasani Fuentes
DeShaun Gaines
Mico Adam Gaminde

Terrence Gandy
Gabriella Gibson
Illiana Gonzales
Zoey Gromadzyn
Justin Guindy
Owen Haugan
Justin Hawkins
Alliyah Hernandez
Kylie Higbee
Nasir Hill
David Khiem Hoang
Cali Holak
Hogan Horsey
Hunter Horsey
Xander Hutcherson
Cara Irwin
Edward Jamack
Jahira Jones
Gabrielle Kaminski
Cassandra Katten
Nirshanth Kiritharan
Olivia Labastida
Devin Lally
Melanie Lantigua
Marc Larson
Kenneth Leary
Paige Levy
Mekhi Lewis
Rinalize Lim
Joshua Lively
Rachel Lowry
Allan MacQueen
Joshua Maldonado
Vincent Marco
Danasha McNair
Jaylin Moore
Wesam Moughrabi
Kaylah Muhammad
Alivia Mullery
Zamani Munn
Thomas Munyon
Andrew Ogunjimi
Alexandria Osunniyi
Erin Owens
John Parmenter
Dominic Peranio
Laura Phillips

Amelia Pullano
Cassidy Ramos
Madeline Richards
Orlando Rivera
Learis Rivera-Sanchez
Elijah Robertson
Naomi Rodriguez
Ethan Rowley
Keagan Samuel
Carlos Santiago
Biagio Santosuosso
Trishana Sathiyanesan
Rachael Schrier
Jaclyn Scull
Jayda Shehadi
Madisen Slack
Thomas Small
Samarah Smiley
Brennen Smith
Gabrielle Smith
Isabella Snodgrass
Samantha Thompson
Austin Trentham
Abigail Tunney
Kanye Udoh
Thomas Van
Ashley Vargas
Joslynn Whaley
Janiyah Wheeler
James Williams
William Willman

Principal's List
Grade 8
2016-2017

Mohamed Abdalla	Alexa Goode	Amirah Parks
Juan Almeida-Aquino	Byron Griffin	Blake Pierson
Jayden Anaya	Jessica Guido	Isabella Previti
Asembo Augo	Ar'Ron Harris	Joseph Redd
Nyla Ausborn	Abigail Harvie	LaNiyah Reed
Carlos Barahona Cardona	Ja Maine Hawkins-Davenport	Jessica Restrepo
Andrew Barrera	Kaylee Hernandez	Amoni Ridgeway
Brianna Batista	Brian Hoang	Olivia Risley
Nathyn Benson	Mason Horsey	Angelina Rodriguez
Jazzmin Bethel	Michael Hudson	Kelsie Ross
Zoey Booth	Curtisxia Irving	Alan Rubi
Autumn Bott	Cameron Jackson	Gabrielle Santosuosso
Andre Boyer	Kyree Jackson	Dale Scheeler
Amaziah Bradshaw	Darren Johnson	Grace Schenker
Keyani Branch-Young	Siheam Jones	Aaron Sengvoravong
John Brown	Devin Jurasik	Sarah Small
Jake Burnett	Kieran Kerrigan	Rahsean Smith
Rachel Bustard	Nithilaa Kiritharan	Rebecca Statile
Steven Canizzaro	Dylan Kurtz	Jackson Stone
Salvatore Chiamonte	Jasmine LeClair	Abigail Thompson
Jacob Cogswell Martelli	Ryan Liberty	Lisandra Torres
Andrew Constantino	Madison Lockwood	Dominic Totoro
Mariah Cook	Ryan Lutze	Da'Shon Tucker
Gabrielle Corchiani	Sean Lynch	Jason Turfus
Luke Legrand Dato	Raven MacIntosh	Inam Ullah
Gabriella Dayton	Colin Macrie	Matthew Vega
Billy Dennison	DaShawn Mallory	Evan Walsh
Nicholas DiDomizio	Gia Marini	Iyanna Washington
Gianna DiGregorio	Kianna Maynard	Heldreth Yu
Arianny Diaz	Ariel McAllister	Clare Zhang
Brooke Dorofee	Matthew McClay	
Lonnai Dorris	Emma McErlain	
Jacob Dorsey	Christian Mezquita	
Jalen Dunson	Arianna Miranda	
Alexi Elwood	Rebekah Monroe	
Zachary Emmell	Brooke Morris	
Adaeeze Esochaghi	Sage Muhammad-Allmond	
Tonja Falls	Natalie Napoli	
Jashawn Farmer	Ethan Nelson	
Geovanny Feliciano	Jahniya Nesbitt	
Ian Fischer	Zymir Newman	
Jaxon Flag	Joshua Nguyen	
David Flippen	Edward O'Flynn	
Giana Fortson	Vin Angelo Obispo	
Jose Fuentes	Yonis Ochoa Ozoria	
Megan Gaskill	Tianna Ortiz	
Noel Gonzalez	Nathaniel Palmeri	

William Davies Middle School
Marking Period 4

Superintendent's List
Grade 6
2016-2017

Donnalyn Alcantara	Jacob Merlino
Tyler Ali	Elisa Munoz
Carly Angelo	Madaline Muuo
NaaKwama Ankrah	Tori Newman
Sophia Asselta	James Nilsen
Morgan Baggstrom	Angelina Oberc
Sirin Baniya	Marcial Orellana Rodriguez
Elizabet Bogomolova	Ashley Paladines
Angelica Bonilla	Rishil Patel
Abrielle Bouchacourt	Benjamin Pham
Tia Bryan	Francesca Pollara-Parsons
Yvonne Buason	Evan Power
Pharah Clark	Derick Reynosa
Ariella Curtidor	Jonathan Rivera
Breanna DiCola	Annie Rodriguez
Sebastian Duran	Stephanie Ruales
Kieralyn Edmunds	Jordanlyn Rubino
Michelle Esochaghi	David Sampedro
Diego Estrada	Zachary Sandman
Anthony Farrell	Mia Scafario
Erik Figueroa	Cheyenne Schwenker
Angela Fisher	Julia Shulby
Nicholas Foell	Adam Smith
Mya Ford	Surgoe Soliman
Kaory Fuentes Calle	Mary Statile
Makenzie Gallagher	Jenna Thomas
Gioneli Garcia	Savannah Thompson
Lucas Grdic	Ranyah Torres
Robert Hare	Patricia Vaughan
Ah'Miyah Harris	Madison Ventura
Samantha Hassa	Lauren Waldron
Dominick Hennings	Carys White
Melanie Hernandez	Holly Zajack
Kiley Hernon	
Tiffany Higginbotham	
Rosalie Jogno	
Arriana Johnson	
Hailey Johnson	
Samantha Ky	
Samantha Mayer	
Kate McAvaddy	
Michael McGrath	
Judah McIntosh	
Brooke Meisenhelter	

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Superintendent's List
Grade 7
2016-2017

Justine Angela Alumia	Neilah March
Marissa Baggstrom	Scarlett McCourt
Gryphon Beyer	Jared Miller
Jeremy Black	Tyler Mong
McKenna Blair	Varsha Mudaliar
Madelyn Boyle	Jaiden Navratil
Tyler Butler	Lucas Neugent
Nicole Carpenter	Jasmine Nguyen
Haley Citron	Jalayah Ocasio
Kelsey Compton	Anne Olanrewaju
Mikail Cuerquis	Joshua Palmer
Isabella Darcy	Jordan Palmeri
Madeline Davis	Salvatore Palmeri
Hannah Derringer	Bradley Pao
Makayla Duffy	Peter Parlagreco
Christopher Dunn	Anthony Pecikonis
Angela Ebert	Anthony Petrongolo
Thomas Fisher	Joseph Petrongolo
Kylie Foggan	Tess Petrongolo
Julian Frank	Alexa Raymond
Ethan Gale	Emma Robinson
Demyana Gerges	William Roller
Michael Giordano	Jacob Ruchser
Parker Grace	Katerina Sampedro
Sydney Groen	Anthony Sansone
Caleb Hamilton	Tanya Sharma
Heather Harding	Aila Shelley
Abhisha Hariharan	Isabelle Signorello
Katelin Haye	Franklin Simms
Paolo Antonio Hermoso	Thomas Stard
Evelyn Husta	Amiyah Stephens
Beatriz Halle Ibale	Hannah Tran
Isabella Imperatore	Mikayla Tropiano
John Iside	Colin Veltri
Leilanie Jogno	Angeline Weah
Morgan Kahn	Izabella Williamson
Oliver Kiszewski	Jonathan Yuen
Wasif Labib	Ava Zabelski
Martha Lake	
Talya Leap	
Nicolas Luciano	
Annrei Makiling	
Mazzie Maneri	
Nathan Mangold	

Superintendent's List
Grade 8
2016-2017

Brix Baylon
Catheryne Bertrand-Hernandez
Erika Biasini
Cassandra Booth
Nadia Bougioukas
Johnathan Brittain
Bryson Bugdon
Connor Burns
Alexis Cabrera
Dicky Chen
Madison Connelly
Keira Couplin
Sadie Crispell
Brielle Curtin
Julien Dunson
Steven Flickinger
Cheyenne France
Tathiana Garcia
Saloni Garg
Isabella Gatto
Brianna Gibson
Makayla Green
Cliff Hamler
Justin Haye
Jason Hearn
Aryona Holland
Mariely Horenberger
Fiona Hua
Jayden Jones
Brandon Kang
Larissa Lai
Sarah Laskowski
Lauren Liberty
Sarangelis Marrero-Sanchez
David Martinez
Daryl McAllister
Leah McPhillips

Rebecca Munyon
Alec Murdock
Tiffany Nelson
Isaiah Newsome
Jeremie Ocasio
Pamir Fiona Pahang
Lola Pham
Nevaeh Phillips
Alexi Phommathep
Stephanie Power
Michael Raciti
Kaelyn Risley
Jocelyn Rodriguez Navarro
Zachary Roeder
Desiree Roller
Grace Rowley
Sabrina Salman
James Scribner
Jayden Shertel
Logan Skinner
Delaney Spano
Samantha Spica
Shelby Spica
Jonah Telesca
Belinda Thoumma
Maxwell Tran
Lauren Ulland
Adriana Vargas
Na'Jualin Velazquez
Lauren Walden
Emily Weber
Alexander Wilson

Daniel Mendez
Charissa Mensah
Chanel Mitchell
Mahika Mitchell
Paige Mlynarczyk
Skyler Mooney

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Hamilton Township School District



Academic Achievement Lists

Grades 4 and 5

3rd Trimester
2015-2016

Grade 4 Academic Recognition

Brandon	Alcantara
Jean	Allen
Zara	Appiah
Mawon	Barclay
Kaydence	Beck
Kamrynne	Bell
Blake	Botbyl
Julien	Bouchacourt
Cara	Bradley
Qinlan	Branca
Daizhae	Brown
Taylor	Brown
Alex	Buckbee
Avery	Ciambrone
Isabella	Crescenzo
Bindiya	Dave
Olivia	Dodson
Aislinn	Erickson
Jared	Espina
Shane	Fernanders
Stephen	Fernanders
Grace	Filoon
Monay	Fleming
Sean	Foggan
Josue	Fonseca Juarez
Mariam	Gaminde
Angelo	Gonzalez Gaud
Hallie	Goodwin
Vincent	Hamburg
Ryan	Hassa
Aiden	Hauta
Christopher	Henry
Kelsey	Higbee
Mathew	Juan
Yasani	Leftwich
Ava	Lewis
Mekayla	Lewis
Emma	Love
Rayna	Mangold
Joseph	Marengo
Andres	Martinez
Quran	McCoy
Kamryn	McEvoy
Ana	Mendoza Jimenez
Ava	Mokienko
Danial	Naqvi
Ryan	Nilsen
Holly	North
Vincenzo	O'Cone
Riccardo	Ordonez
Kristyan	Pahang

Alana	Peranio
Achilles	Perkins
Christopher	Pham
Mia	Priestley
Sophia	Priestley
Sydney	Prince
Sophia	Ramos
Santina	Rando
Jarred	Reyes
Casidee	Richards
Rachel	Rivera
Aleem	Robinson
Andrew	Sacdalan
Catherine	Scholtes
Madison	Seelman
Hannah	Serotko
Alexandria	Simons
Alora	Smith
Isabella	Solazzi
Jason	Solinski
Kaitlyn	Soreth
Ivy	Steele
Delainey	Sutley
Mackenzie	Sutton
Gracie	Sykes
Brian	Tran
Grant	Tran
Emily	Trivelli
Gabrielle	Tropiano
Kara	Troy
Ava	Ulland
Kelvin	Urena
Meghan	Ventura
Cielo	Villaflor
Gavin	Walker
Sydney	Wells
Brianna	Wilson
Kelly	Winterbottom
Gianna	Worrell
Sophia	Zahedivash

Grade 5 Academic Recognition

Aubrie	Adair
Cale	Aiken
Ruth	Alemayehu
Milena	Almeyda
Sofia	Angee
NiiOtu	Ankrah
Kaysie	Arcas
Emily	Armitage
Wayne	Asare-Tandoh
Keziah	Bacarro
Parker	Barbey
Hannah	Barnes
Teesha	Baylon
Jacob	Benowitz
Alexa	Benowitz
Kalea	Bent
Jason	Bishop
Nico	Bougioukas
Kacie	Burnett
Jan Kyle	Calderon
Carter	Callahan
Jeremy	Cania
Angelina	Carballo
Rachel	Carson
Ryan	Carson
Abigail	Clapp
Joshua	Clapp
Zachary	Cogswell-D'Augustine
A'llannah	Comeaux-Strickland
Carina	Costa
Lucian	Cristaldi, III
Angelo	Cuerquis
Zachary	Custis
Michael	Darcy
Malayjah	Davis
Christian	Dziewonski
Mackenzie	Edwards
Breanna	Ehrlich
Blessing	Esochaghi
MaryGrace	Fenton
Aidan	Flynn
Anna	Fogarty
Savannah	Forbes

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Kyra	France
Katherine	Geary
Alexis	Gilbert
Seth	Glonek
Arianna	Gonzalez
Tyler	Goodwin
Shyne	Granados-Ygana
William	Grayson
Logan	Grdic
Jenna	Haas
Marissa	Haas
Maleigha	Hannah
Matthew	Heckmann
Ethan	Hendrickson
Jonathon	Ho
Thalia	Holland
Clayton	Husta
Emilia	Hutcherson
Alyssa	Iside
Ryan	Jiang
Arton	Jonuzi
Esther	Kane
Andrew	Kayes
Shane	Kelly
Natasha	Kolchins
Kaavya	Kolli
Logan	Krowicki
Catherine	LaRoche
Tessa	Leap
Noah	Leary Diventura
Paige	Lee
Riley	Lerner
Emily	Macomber
Ekaterina	Manolis
Ryan	Merlino
Layla	Moore
Jeremiah	Nelson
Aryanna	Patterson
Thomas	Pham
Sierra	Prince
Lucas	Reingruber
Sarah	Reingruber
Sam	Riggin
Chris	Risley

Jayla
Andrew
Emma
Gabriela
Matthew
Robert
Charles

Small
Smith
Thomas
Virvet
Walden
Watkins
Zabelski

BILINGUAL/ESL THREE-YEAR PROGRAM PLAN
SCHOOL YEARS 2017-2020

NEW JERSEY DEPARTMENT OF EDUCATION
Division of Learning Supports and Specialized Services
Office of Supplemental Educational Programs
Bureau of Bilingual/ESL Education
P.O. Box 500
Trenton, NJ 08625-0500

Email completed plan to: ellreports@doe.state.nj.us

District Information

Atlantic/01
County Name/Code

Hamilton Township School District/1940
District Name/Code

Lisa C. Dagit, Director of Curriculum & Instruction
Name and Title of Person Completing

Lisa C. Dagit, Director of Curriculum & Instruction
Name and Title of Contact Person

(609) 476-6102
Telephone Number of Person Completing Plan

(609) 476-6102
Telephone Number of Contact Person

dagitl@hamiltonschools.org
Email Address

dagitl@hamiltonschools.org
Email Address

1876 Dr. Dennis Foreman Drive
Street Address of District

Mays Landing, New Jersey 08330
City State Zip

BILINGUAL/ESL THREE-YEAR PROGRAM PLAN
SECTION I: GENERAL ASSURANCES

A. General Assurances Based on N.J.A.C. 6A:15 [Mark "X" for each if in compliance]

1. X The bilingual and/or ESL program is operated in compliance with New Jersey statutes and regulations.
2. X The ESL curriculum has been developed, aligned to the WIDA English Language Proficiency Standards for English Language Learners, and adopted by the local board of education.
3. X Within 30 days of the beginning of the school year, the parents/guardians of ELLs are notified annually by mail in their dominant language that their child has been identified as eligible for enrollment in an ELL program and of their right to decline program services in accordance with New Jersey regulations. In addition, parents are notified by mail in their dominant language when a determination has been made to exit a student. Parents/guardians also receive individual student progress reports as indicated in N.J.A.C.6A:15-1.13.
4. X A budget for the bilingual and/or ESL program is developed that specifies how state/local funds are directly related to the bilingual/ESL program instructional services and materials.
5. X The district uses a screening process, initiated by a home-language survey, to determine which students must be tested for English proficiency.
6. X All ELLs are identified for services with an approved ELP assessment (list can be found at http://www.nj.gov/education/bilingual/resources/prof_tests.htm). All ELLs in grades K-12 are tested annually with ACCESS for ELLs, the state English language proficiency assessment.
7. X ELLs who are determined to be eligible for special education and related services or eligible for speech-language services continue to receive bilingual/ESL services. These students are exited from ELL status using multiple measures, not through an IEP determination.
8. X Students are monitored for at least two years after they exit ELL status. Former ELLs are evaluated for academic progress to ensure they have not been prematurely exited, gaps in content knowledge due to ELL program services have been addressed, and ELLs are meaningfully participating in the standard instructional program comparable to their English-speaking peers.
9. X When parents/guardians refuse program services, alternative supports are provided for these students (e.g., training the student's classroom teacher in sheltered instruction) and an annual ELP test is administered until the student has been exited from ELL status.
10. X The district uses the following multiple indicators to determine which students are ready to exit a language assistance program:
 - Department-established standard on an English language proficiency test
 - Classroom performance and the student's reading level in English:
 - Judgment of the teaching staff member(s); and
 - Performance on achievement tests in English.

Mr. Frank Vogel
Chief School Administrator

Signature

Date Signed

Date of Board Approval

**BILINGUAL/ESL THREE-YEAR PROGRAM PLAN
SCHOOL YEARS 2017-2020
SECTION II: GENERAL PROGRAM INFORMATION**

A. PROGRAM STAFF

Indicate the number of certified/trained teachers in the chart. Teachers counted in 1 and 2 should not be duplicated in 3.

	TEACHER QUALIFICATIONS	NUMBER OF TEACHERS
1.	Bilingual-certified	1
2.	ESL-certified	7
3.	Bilingual/ESL (dual certification)	1
4.	Sheltered English Instruction trained teachers	18 (all need a refresher)

B. PROGRAM TYPE

For each program type, indicate the number of students in bilingual and/or ESL programs, and language(s) used for instruction in bilingual programs (if applicable). If any of the program types are not applicable, leave the section blank. Please refer to N.J.A.C. 6A:15 -1.2 located at: <http://www.state.nj.us/education/code/current/title6a/chap15.pdf> for definitions of program types.

Program Type	Number of Students	Language(s)
Full-Time Bilingual (self-contained or departmentalized) (list by language)		
Alternative programs that use students' native-language for instruction (Bilingual Part-time, Bilingual Tutorial, Bilingual Resource)	9	Spanish
Dual-Language (Two Way Immersion)		
Alternative programs that are English-based (High-Intensity ESL, Sheltered English Instruction)	65	
ESL-Only Programs		
Other (Please specify)		
ELL program parent refusal		

NOTE: ESL-ONLY PROGRAMS SHOULD CONTINUE TO SECTION V ON PAGE 8.

**BILINGUAL/ESL THREE-YEAR PROGRAM PLAN
SCHOOL YEARS 2017-2020**

SECTION III: FULL-TIME BILINGUAL AND ALTERNATIVE PROGRAM DESCRIPTION

A. Full-Time Bilingual and Alternative* Program Information

*Alternative programs are implemented as a result of a district requesting a waiver from the requirement to implement a full-time bilingual education program.

Name of language

Spanish

Mark "X" in the appropriate box indicating the program(s) implemented in each school. Complete one SECTION III Part A form for each language for which you provide full-time bilingual and/or alternative programs.

SCHOOL NAME	Full-time bilingual program(s)		Alternative bilingual program(s)			Alternative English-based programs(s)		SCHOOL GRADE SPAN	
	Bilingual Full-Time	Dual Language	Bilingual Part-Time	Bilingual Tutorial	Bilingual Resource	High Intensity ESL	Sheltered English Instruction	FROM - TO	(one grade per box)
Shaner			X					K	1
Hess						X		2	5
Davies						X		6	8

B. Full-Time Bilingual and Alternative* Program Assurances

Assurances for all Bilingual and Alternative Programs
[Mark Y (yes), N (no), or N/A (not applicable)]

1. Y A parent advisory committee has been established in the district consisting primarily of the parents of the ELL students.
2. Y Teachers receive professional development in strategies to meet the needs of ELLs.
3. Y Administrators who supervise bilingual/ESL programs and administrators/personnel who observe and evaluate teachers of ELLs receive professional development in strategies to meet the needs of ELLs.
4. Y All ELLs are provided at least one full period of ESL instruction per day from a certified ESL teacher. A period is the time allocated in the school schedule for instruction in core subjects.
5. Y Students in High-Intensity ESL programs receive at least 2 periods of ESL per day from a certified ESL teacher.
6. Y Students enrolled in a bilingual program receive instruction from bilingual teachers who are certified in bilingual education and the applicable content area(s).
7. N/A Teachers in Sheltered English classes are regular classroom teachers who have received training on strategies to make subject-area content comprehensible for ELL students.
8. Y The maximum number of students for ESL classes fall under the framework below for ESL class size maximums. **If “no”, complete the following justification for exceeding maximums.**

Framework for ESL Class Size Maximums		
	Classes including Proficiency Level 1-2 students	Classes including only Proficiency Level 3 and higher students
K-1	21 Students	25 Students
2-12	15 Students	20 Students

Grades K-1 ESL Class Size Maximum: <u>15</u> (number of students)	Grades K-1 Content Class Size Maximum: <u>15</u> (number of students)
Grades 2-12 ESL Class Size Maximum: <u>10</u> (number of students)	Grades 2-12 Content Class Size Maximum: <u>10</u> (number of students)
<p align="center">Justification for exceeding ESL class size maximums (150 words or less) Include what district trends justify the class size (high class sizes for all students, etc.):</p>	

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Program Assurances for Full-Time Bilingual Programs Only
[Mark Y (yes) or N (no)]

1. ___ The bilingual curriculum is aligned with state standards, delivers content through the use of native/home language and English, and is adopted by the local board of education.
2. ___ The maximum number of students in bilingual classes fall under the framework below for bilingual class size maximums. **If “no”, complete the following justification for exceeding maximums.**

Framework for Bilingual Class Size Maximums		
	Classes including Proficiency Level 1-2 students	Classes including only Proficiency Level 3 and higher students
K-1	21 Students	25 Students
2-12	18 Students*	25 Students

*These class sizes also reflect maximum size for bilingual classes with students with a limited or interrupted formal education (SLIFEs).

Grades K-1 Bilingual Content Class Size Maximum: ___ (number of students)	Grades K-1 Non-Bilingual Content Class Size Maximum: ___ (number of students)
Grades 2-12 Bilingual Content Class Size Maximum: ___ (number of students)	Grades 2-12 Non-Bilingual Content Class Size Maximum: ___ (number of students)
<p align="center">Justification for exceeding bilingual class size maximums (150 words or less) Include what district trends justify the class size (high class sizes for all students, etc.):</p>	

**BILINGUAL/ESL THREE-YEAR PROGRAM PLAN
SCHOOL YEARS 2017-2020
SECTION IV: FULL-TIME BILINGUAL AND ALTERNATIVE PROGRAM PARENT
ADVISORY COMMITTEE**

Pursuant to N.J.A.C. 6A:15-1.15, "each district board of education implementing a bilingual education program shall establish a parent advisory committee on bilingual education on which majority will be parent(s) of students of limited English proficiency."

Note: Districts with an alternative program as the result of a bilingual waiver must also have a bilingual parent advisory committee and complete this section.

A. Please provide tentative meeting dates for the district's bilingual parent advisory committee.

2017-2020	September 2017
	January 2018
	May 2018

B. Select which of the following groups participate in the bilingual parent advisory committee. [Mark (X) each if applicable]

- Bilingual/ESL Teachers
- Mainstream Teachers
- Special Education Teachers
- Parents
- Paraprofessionals
- Community Representatives
- Other: District Administration
- Other: _____
- Other: _____

C. Please succinctly provide examples of parental participation in providing input and feedback regarding the bilingual or alternative program. (150 words or less)

Parents are given the opportunity to provide feedback to the district in various forums such as: on-line surveys, paper and pencil surveys and face-to-face conferences. Feedback is also provided following parental professional development opportunities. In the past, the district has developed and used surveys targeting the ELL population.

Instruction- 4

Link-It Pilot Teachers
2017-2018
Professional Development
August 2, 2017
9AM to 12 Noon

Name	Grade	Content
TBD	K	ELA
TBD	1	ELA
Sarah Platt	2	ELA
Cory Meisenhelter	3 (BSI)	ELA
Jessica Hanley	4	ELA
Stephanie Weisel	5	ELA
TBD	6	ELA
Rachel ROBINSON	7	ELA
Scott Meile	8	ELA
TBD	K	Math
TBD	1	Math
TBD	2	Math
Amy Gold	3	Math
Jane Flanagan	4 (SPED)	Math
Lisa Goodwin	5 (BSI)	Math
Michele Petrucci	6	Math
Josh Akers	7	Math
Michelle Magliaro	8	Math
Gina Pernice	K-1	Tech
Michael Draper	2-5	Tech
Diane Brunetti	2-5	Tech
Kim Mattina	6-8	Tech

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Policy

OPERATIONS
8605/Page 1 of 1
REQUIREMENTS TO MEET STUDENTS AT BUS STOP

8605 REQUIREMENTS TO MEET STUDENTS AT BUS STOP

The Board of Education is concerned for the safety and wellbeing of all students while in route to school, while at school, and after school. Accordingly, the grade level of students that must be met by an authorized person at the bus stop and the authorization procedure is as follows:

Students Who Are Required to Be Met at the School Bus Stop

During afternoon bus drop off, all students in preschool through grade 2 must be met at the bus by a responsible person that has received authorization from the student's parent/guardian to assume responsibility for that student upon leaving the bus (standing at the doorway to the residence is not acceptable). Any student not being met by an authorized person will be returned to the school and aftercare charges will apply.

Qualification of Authorized Persons

Any person provided authorization from the parent/guardian to meet a student at the bus stop must be age 12 or older.

Students Riding Special Needs Buses

For students in grade 3 and above, the parents/guardians of a student who rides a special needs bus may require that their student be met at the bus by a person that has received authorization from the student's parent/guardian to assume responsibility for that student upon leaving the bus. The parent/guardian of the student must notify the school that their student is not to be allowed to leave the bus unless an authorized person, as defined above, meets that student at the bus stop. Once this notification has been made, if the student is not met by an authorized person they will be returned to the school and aftercare charges will apply.

Should a member of the Hamilton Township School District Administration or Child Study Team recommend that a student in grade 3 or above be met at the bus stop by an authorized person, they will discuss the situation with the Parents/Guardians and obtain their agreement prior to implementation.

Adopted:

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PUPIL DISCIPLINE/CODE OF CONDUCT

5600 PUPIL DISCIPLINE/CODE OF CONDUCT

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[See POLICY ALERT Nos. 140, 142, 147, 164, 176, 193, 196 and 204]

5600 STUDENT DISCIPLINE/CODE OF CONDUCT

The Board of Education adopts this Student Discipline/Code of Conduct Policy to establish standards, policies, and procedures for positive student development and student behavioral expectations on school grounds and, as appropriate, for conduct away from school grounds. Every student enrolled in this district shall observe promulgated rules and regulations and the discipline imposed for infraction of those rules.

The Superintendent of Schools will establish a process for the annual review and update of the district's Student Discipline/Code of Conduct Policy and Regulation that may involve a committee of parents, students, and community members that represent, where possible, the composition of the district's schools and community. The Superintendent will report to the Board the process used for the annual review of this Policy and Regulation and will recommend to the Board updates, if any, to the Student Discipline/Code of Conduct Policy and Regulation.

The Student Discipline/Code of Conduct Policy and Regulation shall be disseminated annually to all school staff, students, and parents. The Board of Education shall provide to all employees annual training on the Student Discipline/Code of Conduct Policy and Regulation, which shall include training on the prevention, intervention, and remediation (i.e. social emotional learning, positive behavioral supports and interventions, crisis intervention, suicide prevention, family enrichment and empowerment and mental health) of student conduct that violates the district's Policy and Regulation. Information on the Student Discipline/Code of Conduct Policy and Regulation shall be incorporated into the orientation for new employees.

The Board provides for the district's Student Discipline/Code of Conduct's equitable application. Student discipline and the Code of Student Conduct will be applied without regard to race; color; religion; ancestry; national origin; nationality; sex; gender; sexual orientation; gender identity or expression; marital, domestic-partnership, or civil union; mental, physical or sensory disability; or by any other distinguishing characteristic, pursuant to N.J.S.A. 10:5.-1 et seq.



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For students with disabilities, subject to Individualized Education Programs in accordance with 20 U.S.C. §1400 et seq., the Individuals with Disabilities Education Improvement Act and accommodation plans under 29 U.S.C. §§ 794 and 705(20), the Code of Student Conduct shall be implemented in accordance with the components of the applicable plans.

The Student Discipline/Code of Conduct is established for the purposes outlined in N.J.A.C. 6A:16-7.1(b).

Policy and Regulation 5600 include a description of student responsibilities that include expectations for academic achievement, behavior, and attendance, pursuant to N.J.A.C. 6A:32-8 and 13.1; a description of behaviors that will result in suspension or expulsion, pursuant to N.J.S.A. 18A:37-2; and a description of student rights pursuant to N.J.A.C. 6A:16-7.1(c)3.i through vii.

The Board of Education approves the use of comprehensive behavioral supports that promote positive student development and the students' abilities to fulfill the behavioral expectations established by the Board. These behavioral supports include, but are not limited to, positive reinforcement for good conduct and academic success including the programs that honor and reward student conduct and academic achievement; supportive intervention (i.e., Second Step, Strengthening Families, Lifeline Suicide Prevention and Non-Violent Crisis Intervention) and referral services including those services outlined in Policy 2417; remediation of problem behaviors that take into account the behavior's nature, the students' developmental ages and the students' histories of problem behaviors and performance; and for students with disabilities, the behavior interventions and supports shall be determined and provided pursuant to N.J.A.C. 6A:14.

Policy and Regulation 5600 include a description of school responses to violations of behavioral expectations established by the Board that, at a minimum, are graded according to the severity of the offenses, and consider the developmental ages of the student offenders and their histories of inappropriate behaviors pursuant to N.J.A.C. 6A:16-7.1(e)5.

Students are required to be in compliance with Policy and Regulation 5200 – Attendance pursuant to N.J.A.C. 6A:16-7.6 and Policy and Regulation 5512 – Harassment, Intimidation, and Bullying pursuant to N.J.A.C. 6A:16-7.7.

The Building Principal shall maintain a current list of community-based health and social service provider agencies available to support a student and the



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student's family, as appropriate, and a list of legal resources available to serve the community.

The Building Principal or designee shall have the authority to assign discipline to students. School authorities also have the right to impose a consequence on a student for conduct away from school grounds that is consistent with the district's Code of Student Conduct pursuant to N.J.A.C. 6A:16-7.5. This authority shall be exercised only when it is reasonably necessary for the student's physical or emotional safety, security, and well-being or for reasons relating to the safety, security, and well-being of other students, staff, or school grounds, pursuant to N.J.S.A. 18A:25-2 and 18A:37-2. This authority shall be exercised only when the conduct that is the subject of the proposed consequence materially and substantially interferes with the requirements of appropriate discipline in the operation of the school. Consequences pursuant to N.J.A.C. 6A:16-7.5 shall be handled in accordance with Policy and Regulation 5600, pursuant to N.J.A.C. 6A:16-7.1, and as appropriate, in accordance with N.J.A.C. 6A:16-7-2, 6A:16-7.3, or 6A:16-7.4. School authorities shall respond to harassment, intimidation, or bullying that occurs off school grounds, pursuant to N.J.S.A. 18A:37-14 and 15.3 and N.J.A.C. 6A:16-1.3, 7.1, and 7.7.

Consequences and appropriate remedial action for a student who commits one or more acts of harassment, intimidation, or bullying may range from positive behavioral interventions up to and including suspension or expulsion. The factors for determining consequences and remedial measures and examples of consequences and remedial measures are listed in Policy 5512 – Harassment, Intimidation, and Bullying. Consequences for a student who commits an act of harassment, intimidation, or bullying shall be varied and graded according to the nature of the behavior, the developmental age of the student and the student's history of problem behaviors and performance, and shall be consistent with this Policy and the school district's Student Discipline/Code of Conduct Policy pursuant to N.J.A.C. 6A:16-7.1. Remedial measures for one or more acts of harassment, intimidation, or bullying shall be designed to correct the problem behavior; prevent another occurrence of the problem; protect and provide support for the victim of the act; and take corrective action for documented systemic problems related to harassment, intimidation, or bullying.

Consequences and remedial measures to address acts or incidents of dating violence at school shall be consistent with the school district's Student Discipline/Code of Conduct Policy. The factors for determining consequences and remedial measures and examples of consequences and remedial measures are included in Policy and Regulation 5519 – Dating Violence at School and shall be



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used to address the act or incident as well as serve as remediation, intervention, education, and prevention for all individuals involved. The responses shall be tiered with consideration given to the seriousness and the number of previous occurrences of acts or incidents in which both the victim and aggressor have been involved. Consequences for acts or incidents of dating violence at school may range from admonishment to suspension or expulsion. Retaliation towards the victim of any act or incident of dating violence shall be considered when administering consequences to the aggressor based on the severity of the act or incident. Remedial measures/interventions for acts or incidents of dating violence at school may include, but are not limited to: parent conferences, student counseling (all students involved in the act or incident), peer support groups, corrective instruction or other relevant learning or service experiences, supportive student interventions (Intervention and Referral Services - I&RS), behavioral management plans, and/or alternative placements.

Any student to be disciplined shall be provided the due process procedures for students and their families as set forth in Policy and Regulation 5600 and N.J.A.C. 6A:16-7.2 through 7.4.

In accordance with the provisions of N.J.A.C. 6A:16-7.8, when a student transfers to a public school district from another public school district, all information in the student's record related to disciplinary actions taken against the student by the school district and any information the school district has obtained pursuant to N.J.S.A. 2A:4A-60, Disclosure of Juvenile Information, Penalties for Disclosure, shall be provided to the receiving public school district, in accordance with the provisions of N.J.S.A. 18A:36-19(a) and N.J.A.C. 6A:32-7.5.

The Superintendent may be required to submit a report annually to the New Jersey Department of Education on student conduct, including all student suspensions and expulsions, and the implementation of the Student Discipline/Code of Conduct Policy in accordance with the format prescribed by the Commissioner of Education. The Superintendent shall report to the Commissioner of Education each incident of violence, including harassment, intimidation, and bullying, vandalism, and alcohol and other drug offenses, pursuant to N.J.A.C. 6A:16-4.3, in the school district utilizing the Electronic Violence and Vandalism Reporting System, pursuant to N.J.A.C. 6A:16-5.3.

N.J.S.A. 18A:6-1; 18A:36-25.1; 18A:25-2; 18A:36-19a;
18A:37-1 et seq.; 18A:37-13.1 et seq.
N.J.A.C. 6A:16-7.1 et seq.; 6A:14-1.1 et seq.



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Adopted: 17 October 2000
Revised: 1 July 2003
Revised: 19 December 2006
Revised: 12 July 2012
Revised: December, 2014



REGULATION

Hamilton Township School District

Section: Students

5600. PUPIL DISCIPLINE/CODE OF CONDUCT (M)

Date Created: October, 2000

Date Edited: August, 2015

5600. PUPIL DISCIPLINE/CODE OF CONDUCT (M)

A. Purpose

The Student Code of Conduct and this Regulation are established to achieve the following purposes:

- I. Foster the health, safety, social, behavioral and emotional well-being of students;
2. Support the establishment and maintenance of civil, safe, secure, supportive, and disciplined school environments conducive to learning;
3. Promote achievement of high academic standards;
4. Prevent the occurrence of problem behaviors;
5. Establish parameters for the intervention and remediation of problem student behaviors at all stages of identification; and
6. Establish parameters for school responses to violations of the code of student conduct that take into account, at a minimum, the severity of the offenses, the developmental ages of student offenders and students' histories of inappropriate behaviors in accordance with N.J.A.C. 6A:167.2 through 7.8, as appropriate.

B. Expectations for Academic Achievement, Behavior, and Attendance

All students have a responsibility to comply with State statutes and administrative codes for academic achievement, behavior, and attendance, pursuant to N.J.A.C. 6A:328 and 13.1.

C. Behaviors That May Result in Suspension or Expulsion

In accordance with the provisions of N.J.S.A.18A:372, any student who is guilty of continued and willful disobedience, open defiance of the authority of any teacher or person having authority over the student, the habitual use of profanity or of obscene language, or who shall cut, deface or otherwise injure any school property, shall be liable to punishment and to suspension or expulsion from school. Conduct which shall constitute good cause for suspension or expulsion of a student guilty of such conduct shall include, but not be limited to, any of the following:

- I. Continued and willful disobedience;
2. Open defiance of the authority of any teacher or person, having authority over the student;
3. Conduct of such character as to constitute a continuing danger to the physical wellbeing of other students;

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4. Physical assault upon another student;
5. Taking, or attempting to take, personal property or money from another student, or from the student's presence, by means of force or fear;
6. Willfully causing, or attempting to cause, substantial damage to school property;
7. Participation in an unauthorized occupancy by any group of students or others of any part of any school or other building owned by any school district, and failure to leave such school or other facility promptly after having been directed to do so by the Principal or other person then in charge of such building or facility;
8. Incitement which is intended to and does result in unauthorized occupation by any group of students or others of any part of a school or other facility owned by any school district;
9. Incitement which is intended to and does result in truancy by other students;
10. Knowing possession or knowing consumption without legal authority of alcoholic beverages or controlled dangerous substances on school premises, or being under the influence of intoxicating liquor or controlled dangerous substances while on school premises; and
11. Harassment, intimidation, or bullying.

Students shall also be suspended from school for assault upon a school staff member in accordance with the provisions of N.J.S.A. 18A:372.1 and 2.2. 0

D. Students' Rights

Students subject to the consequences of the Student Discipline/Code of Conduct Policy and Regulation shall be informed of their rights, pursuant to N.J.A.C. 6A:167.1(c)3.i. through vii., that include:

1. Advance notice of behaviors that will result in suspensions and expulsions that have been identified under authority of N.J.S.A. 18A:372;
2. Education that supports students' development into productive citizens;
3. **Attendance in safe and secure school environments;**
4. **Attendance at school irrespective of students' marriage, pregnancy, or parenthood;**
5. Due process and appeal procedures, pursuant to N.J.A.C. 6A:31.3 through 1.17, N.J.A.C. 6A:4 and, where applicable, N.J.A.C. 6A:142.7 and 2.8, and N.J.A.C. 6A:167.2 through 7.5;
6. Parent notification consistent with the policies and procedures established pursuant to N.J.A.C. 6A:166.2(b)3 and N.J.A.C. 6A:167.1 through 7.8; and,
7. Protections pursuant to 20 U.S.C. § 1232g, Family Educational Rights and Privacy Act; 34 CFR Part 99, Family Educational Rights and Privacy; 20

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U.S.C. § 1232h, Protection of Pupil Rights; 34 CFR Part 98, Student Rights in Research, Experimental Programs and Testing; P.L. 104191, Health Insurance Portability and Accountability Act; 45 CFR Part 160, General Administrative Requirements; 20 U.S.C. § 7165, Transfer of school disciplinary records; 42 CFR Part 2, Confidentiality of Alcohol and Drug Abuse Patient Records; N.J.S.A. 18A:40A7.1, Confidentiality of certain information provided by pupils, exceptions; N.J.A.C. 6A:163.2, Confidentiality of student alcohol and other drug information; N.J.S.A. 18A:3619, Pupil records, creation, maintenance and retention, security and access, regulations, non-liability; N.J.S.A. 2A:4A60, Disclosure of juvenile information, penalties for disclosure; N.J.A.C. 6A:327, Student Records; N.J.A.C. 6A:142.9, Student records, as well as other existing Federal and State laws and rules pertaining to student protections.

E. Comprehensive Behavioral Supports

Below are behavioral supports that promote positive student development and the students' abilities to fulfill the behavioral expectations established by the Board.

These behavioral supports may include, but are not limited to, the following:

1. **Positive Reinforcement for Good Conduct and Academic Success**

A student will be provided positive reinforcement for good conduct and academic success which may include, but are not limited to:

- a. Praise Referrals (i.e., Shaner Smart Sharks, Hess Hornet Tickets, Dragon Pride Credit Card)
- b. Star Student/Student of the Month
- c. Character Education Awards
- d. Superintendent/Principal's List Award
- e. Attendance Award
- f. Student Extravaganzas

2. **Supportive Interventions and Referral Services**

A student may be referred to the school's Intervention and Referral Services Team in accordance with the provisions of N.J.A.C. 6A:168.1 and 8.2 and Policy and Regulation 2417.

3. **Remediation of Problem Behavior**

The following actions may be taken to remediate problem behavior. These actions will take into account the behavior's nature, the students' developmental ages, and the students' histories of problem behaviors and performance.

a. **Restitution and Restoration**

- (1) A student may be required to make restitution for any loss resulting from the student's conduct; or
- (2) A student may be required, at the discretion of the school district and when appropriate, to restore to its former condition any damaged or defaced property resulting from the student's conduct.

b. **Counseling**

- (1) A student may be required to consult with school guidance counselors or Child Study Team members.
- (2) The counselor will explain why the student's conduct is unacceptable to the school and damaging to the student, what the consequences of continued misconduct are likely to be, and appropriate alternative behaviors.
- (3) The counselor may refer the student, as appropriate, for **additional counseling, evaluation, intervention, treatment, or therapy.** Referrals may be made to the Child Study Team, the school's Intervention and Referral Services Team, a public or private social agency, a legal agency, or any other referral service that may assist the student.

c. Parent Conferences

- (1) Students may be required to attend a meeting with their parent and appropriate school staff members to discuss the causes of the student's behavior, possible remediation, potential disciplinary measures, and alternative conduct.

d. Alternate Educational Program

- (b) Students may be assigned to an alternate educational program as recommended by ~~the student's guidance counselor, classroom teacher, Child Study Team, and/or other school staff member.~~ the CST and/or building level principal.

- a. Mentoring Program
- b. Social & Behavioral Health Instruction
- c. ~~New Horizons/On the Horizon Behavioral Program~~
- d. Specific Behavior Plan
- e. Autism Class
- f. Self Contained Class

4. Students with Disabilities

For students with disabilities, the remedial measures and behavioral interventions and supports shall be determined and provided pursuant to N.J.A.C. 6A:14

5. Staff training for understanding and managing student behaviors.

- (1) Staff training may include:
 - a. Positive behavioral supports and interventions
 - b. Adverse childhood experiences and toxic stress
 - c. Youth Mental Health First Aid
 - d. Non-Violent Crisis Intervention
 - e. Trauma informed care
 - f. Resilience
 - g. Mindfulness
 - h. Life Space Crisis Intervention
 - i. Restorative Practices

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1. In accordance with the provisions of N.J.A.C. 6A:167.1(c)5, the Student Code of Conduct shall include a description of school responses to violations of behavioral expectations established by the Board of Education that, at a minimum are graded according to the severity of the offenses, and consider the developmental ages of the student offenders and their histories of inappropriate behavior that shall:
 - a. **Include a continuum of actions designed to remediate and, where necessary or required by law, to impose sanctions;**
 - b. Be consistent with other responses, pursuant to N.J.A.C. 6A:165.5;
 - c. Provide for equitable application of the Code of Student Conduct **without regard to race; color; religion; ancestry; national origin nationality; sex; gender; sexual orientation; gender identity or expression; marital, domestic partnership, or civil union; mental, physical, or sensory disability; or any other distinguishing characteristic,** pursuant to N.J.S.A. 10:51 et seq. and
 - d. Be consistent with provisions of N.J.S.A. 18A:61, Corporal Punishment of Students.

G. Description of School Responses

School responses to violations of behavioral expectations are listed below:

1. Admonishment/Reprimand
 - a. A school staff member in authority may admonish or reprimand a student's unacceptable conduct and warn the student that **additional misconduct may warrant a more severe penalty.**
2. Temporary Removal from Classroom
 - a. The classroom teacher may direct the student report to the office of the administrator in charge of student discipline.
 - b. The teacher will complete a form that indicates the student's name and the conduct that has caused the student's removal from the **teacher's room.**
 - c. The administrator in charge of discipline will interview the student and determine which, if any, additional consequences shall be imposed.
3. Meeting with School Administration and Parent
 - a. The student's parent may be required to attend a meeting with the Principal or designee and the student to discuss the student's conduct and to ensure the parent and the student understand school rules and **expectations.**
4. Deprivation of Privileges
 - a. Students may be deprived privileges as disciplinary sanctions when designed to maintain the order and integrity of the school environment. These privileges may include, but are not limited to:
 1. Moving freely about the school building;
 2. **Participation in co-curricular or inter/interscholastic activities;**
 3. Attendance at a school-related social or sports activity;
 4. **Participation in a graduation ceremony;**
 5. Transportation to and from school on a school bus; or
 6. Any other privilege the Building Principal or designee determines may be appropriate and consistent with Policy and Regulation 5600 and N.J.A.C. 6A:16-7.1 et se.

5. Grade Adjustment

- a. A student who has cheated on a test or assignment, plagiarized material, falsified sources, refused to submit assignments, or otherwise indulged in academic dishonesty or negligence may suffer a reduced grade by virtue of the disqualified work. In no other instance may a student's grade be lowered as a direct penalty for **misconduct**.

6. Lunch/Recess Detention

- a. **The administration reserves the right to assign a lunch detention to a student for a behavioral problem that occurs in school.** The student will report to a designated location during his/her lunch/recess. He/she will then remain there in a quiet fashion for the remainder of the period. Procedures for lunch/recess detention will vary from school to school, individual procedures for lunch/recess detention may be reviewed under the Chart of Discipline for each school.

7. Detention

- a. A student may be required to report before or after the school day to detention. This detention may be assigned by the teacher or the Principal or designee.
- b. Transportation to detention before school or from detention after school will be the responsibility of the parent.
- c. A student may be excused from detention only for an **unavoidable commitment previously made; any such excused detention must be made up on another day.**

8. Bus Suspension

- a. New Jersey School Law, Title 18A:252, states: "A pupil may be excluded from the bus for disciplinary reasons by the principal, and the child's parents shall provide for the child's transportation to and from **school during the period of such exclusion.**"
- b. Individual school guidelines for Bus Suspensions can be found in the Chart of Discipline for each school. Guidelines may differ depending on: the severity of the infraction committed, the age and grade level of the student, and the discretion of the administration for the particular school in which the offense occurs.

9. Internal/Inschool Suspension

- a. ~~If the school operates an internal/in-school suspension program, a student may be removed from his/her regular classes and required to report to the internal/in-school suspension program.~~
- b. **Partial internal/in-school suspensions may also be given for infractions occurring during the school day.**
- c. Internal/in-school suspension will not be imposed without the due process procedures set forth in Policy and Regulation 5610.

10. External/Out-of-School Suspension

- a. A student may be denied the right to attend school for a period of time pursuant to N.J.S.A. 18A:372, N.J.A.C. 6A:J67.2 and 6A:167.3, and Policy 5610.
- b. Partial external/out-of-school suspensions may also be given for

infractions occurring during the school day.

- c. External/out-of-school suspensions from school will not be imposed without the due process procedures set forth in Policy and Regulation 5610.

11. Expulsion

- a. The Board may expel a general education student from school, pursuant to N.J.S.A. 18A:372, N.J.A.C. 6A:167.4, and Policy 5620.
- b. Expulsion is an extremely serious disciplinary measure and will not be imposed without the due process set forth in Policy and Regulation 5610 and Policy 5620.

H. Chart of Discipline

Below is a Chart of Student Discipline listing school responses to violations of behavioral expectations listed separately by School name.

These behavioral expectations and school responses include, but are not limited to, the listed behaviors:

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HAMILTON TOWNSHIP
DISCIPLINE GUIDELINES GRADES K-1

Administrative consequences will vary depending on: the severity of the infraction committed the age and grade level of the student, and the discretion of the administration for the particular school in which the offense occurs. The Discipline Guideline below is a guide for the Administration. In all instances, the Administration has the responsibility to handle each student as an individual.

Infraction Type	Offense #/Consequence				
	1	2	3	4	
Disruptive	R1	R2	IS 1	IS 2	
Insubordination/Disobedience/Noncooperation	R1	R2	IS 1*	IS 2	
Leaving assigned area/teacher	W	R1	R2	IS 1	
Administrative Removal (Tom the Classroom)	IS 1	IS 2	ES 1	ES 2	
Poor behavior in detention/time out	IS 1	IS 2	ES 1	ES 2	
Inappropriate Bus Behavior	W	R 1	B 1*	B3	
Recklessness Behavior endangering the safety of others.	R1	IS 1	IS 2	ES 1	
Obscene Language, materials, gestures, or behavior	W	R1	IS 1	IS 2	
Theft/Stealing	W	R1	IS 1	IS 2	Note 1
Misuse of Computer Networks/Computer (Reg. 2361)	W	R1	R2	IS 1	Note4
Willful defacing of school property	R1	R2	IS 1	IS 2	Note 1
Instigating a fight	W	R1	R2	IS 1	
Fighting-Minor physical contact (pushing and shoving)	W	R1	R2	IS 1	
Fighting Equal aggressor/low intensity	R1	R2	IS 1	IS 2	
Fighting Equal aggressor/high intensity	R1	R2	IS 1	IS 2	
Physical contact with a student or staff member	R1	R2	IS 1	IS 2	
Bullying/Cyber bullying (+H.L.B. protocol)	IS 1	IS 2	ES 1	ES 2	Note4
Harassment of student or staff members (+H.L.B. protocol)	IS J	IS 2	ES 1	ES 2	
Threats to students or staff members (+H.L.B. protocol)	IS 1	IS 2	ES 1	ES 2	Note2
Sexual Harassment(+ H.T.B. protocol)	IS 1	IS 2	ES 1	ES 2	Note2

Dress Code	Children who are not dressed in compliance with Hamilton Township School District Policy will be reminded of appropriate dress for school by their teacher or the school nurse. The Child's teacher, school nurse, counselor or administrator will contact his or her parent/guardian informing them of the dress code violation. Children dressed inappropriately will be sent to the school nurse to receive alternate clothing to wear for the day. Consequences can vary based on the actions surrounding the offense.				
Possession of over the counter drugs (Reg. 5330)	Parent Notification				Note 2
Possession/use of illegal drugs (Reg. 5330)	ES 2+ per case				Note 2
Distribution of illegal drugs (Reg. 5330)	ES 3+ per case				
Possession of a dangerous object (Reg. 8467)	IS I	ES I	ESA 5	ES 10	
Weapons Offense (Including imitation weapons) (Reg. 8467)	ES 5+				Notes 2&3
Arson	ES 5+				Notes 2&3
Falsifying Alann	ES 3	ES 4	ES 10		Note 2

Note 1: Financially responsible for repair/replacement; SRO Notified-possible filing

Note 2: Superintendent / SRO Notified possible filing of complaint with police.

Note 3: CST Referral

Note 4: Loss of Computer Network Access

All children receiving a third referral will automatically be referred to guidance for regular counseling.

Bus Discipline Information – Grades PreK- 1

New Jersey School Law, Title 18A:252, states: "A pupil may be excluded from the bus for disciplinary reasons by the principal, and the child's parents shall provide for the child's transportation to and from school during the period of such exclusion." Students ride the bus to and from school every day. Students need to realize that they need to behave themselves on the school bus to ensure everyone's safety. The following rules have been developed to guide the students to have a safe bus ride:

1. Students must obey and respect the driver at all times.
2. Students must sit in their assigned seats only.
3. Seat belts must be buckled and tight at all times.
4. Students must sit in their seat facing forward with feet out of the aisle, and hands, anus, and head inside the bus.
5. Students must remain seated at all times.
6. Changing seats at any time is prohibited.
7. Loud, screaming, profane, or obscene language is not permitted at any time.
8. Students must keep the bus clean and must not deface or damage it.
9. Students are not to eat, drink, or chew gum on the bus.
10. Students are not to take pictures or video with regular, cell phone, or tablet cameras when on the bus.

The following consequences have been developed for those students who behave inappropriately on the bus:

1st Offense:

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Notice of misbehavior on the bus
Notice sent home, warning
 Office reprimand
 More severe infractions may result in loss of privileges

2nd Offense:

Notice of misbehavior on the bus
 Bus privileges denied for one day

3rd Offense:

Notice of misbehavior on the bus
 Bus privileges denied for one week

4th Offense:

Notice of misbehavior on the bus
 Bus privileges denied for two weeks

5th Offense:

Notice of misbehavior on the bus
 Bus privileges denied for one month

6th Offense:

Notice of misbehavior on the bus

Bus privileges revoked for the remainder of the school year
 *Fighting on the bus will incur more severe measures

HESS EDUCATIONAL COMPLEX PREK THROUGH GRADE 5

Student behavior is a vital part of the educational process. Students need to learn responsibility and make good decisions. Encouraging proper student behavior is a team effort between teachers, parents, and administration. Many times a behavior problem can be solved with direct contact between the teacher and the parent, a studentteacher conference, **a studentteam meeting, a referral to the guidance counselor or a teacher's detention.** Related Arts Teachers are also responsible for creating rules and consequences for their classes and follow the same procedure as the Homeroom Teacher. Teachers are expected to develop class rules and consequences with their classes during the first week of school. The class rules and consequences should be posted in the classroom. The rules should be limited to the seven rules listed below:

1. Listen to and respect all teachers.
2. Treat our school with kindness and care.
3. Keep your hands, feet, objects and unkind words to yourself.
4. Be prepared for class, listen carefully, and follow directions.
5. Raise your hand to speak or leave your seat.
6. Walk and speak quietly in class and in the hall.
7. Treat others the way you would like to be treated.

During the development of the rules, the teacher should guide the class into creating these rules and discuss them in a positive manner. After the class has developed the classroom rules, teachers should test the students on the rules and have parents sign the test.

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When handling student behavior, teachers need to keep the following in mind:

1. Be firm, but fair and consistent. Teachers need to be sure to react to the behavior and not the student.
2. Contacting the parent/guardian in most cases will alleviate the problem.
3. Every teacher is responsible for the conduct of all students regardless of grades.
4. Certain types of discipline techniques are not permitted. Some examples include:
 - a. Standing a student in the hall.
 - b. Ridiculing, embarrassing, and/or derogatory comments directed toward the student.
 - c. Writing repetitive assignments.
 - d. Corporal punishment of students is not permitted by New Jersey

Law. Teachers may use reasonable force when necessary:

- (1) to quell a disturbance threatening physical injury to others.
- (2) to obtain possession of a weapon or dangerous objects.
- (3) for the protection of persons or property.

Discipline guidelines have been developed to assist the professional staff and administration with various behavior situations. Teachers should review the school rules and discipline guidelines with their classes during the first week of school. Teachers should remember that the students are children learning to function in society and try to be fair with each student as an individual.

Teacher Interventions: Grades 25

Level1:

The teacher's Classroom Management Procedures

Level2:

Parent contact by telephone to discuss concern

Level3:

The teacher contacts the parent, develops a Behavior Modification Plan with the parent and student, and establishes a daily monitoring sheet for two weeks.

Level4:

Parent/teacher/administrator/student meeting.

Level 5:

Referral to Discipline Review and/or I&RS

Please Note: A conduct referral can be written at any time through the levels above.

Discipline Guidelines

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D Administrative Detention

IS/TO Internal/In-School Suspension
 ES: External/Out-of-School Suspension

Administrative Recess Detention Guidelines

1. Students may be assigned lunch/recess detention by the principal or vice principal.
2. Students assigned to recess detention will be monitored by a recess detention duty teacher.
3. Homeroom teachers notify recess detention teacher of the students who will be attending.
4. The arrangements for pickup and delivery will be made by and among the participating teacher(s) and recess detention teacher.
5. Rules during detention are:
 - a. **Students are to remain in the room during the entire detention (restroom emergency is the only exception).**
 - b. Students must do school work.
 - c. **Students are to refrain from talking or communicating in any way.**
 - d. Students who misbehave will be sent to the office for further disciplinary action.
6. At the end of the period, the students will report back to their classrooms, if at all possible. Individual teachers are encouraged to pick up their students from the Administrative Recess Detention room and escort them back to class.

**Hamilton Township
 Discipline Guide Grades 2-5**

Administrative consequences will vary depending on: the severity of the infraction committed the age and grade level of the student, and the discretion of the administration for the particular school in which the offense occurs. The Discipline Guideline below is a guide for the Administration. In all instances, the Administration has the responsibility to handle each student as an individual.

Infraction Type	Offense #/Consequence				
	1	2	3	4	
Administrative Detention/Inappropriate Behavior	D2	IS1	IS2	IS3+	
Administrative Removal from Classroom	ISI	IS2	ESI	ES2+	
Administrative Removal from ISS	Additional ISS	Parent Pickup & I ISS	Parent Pickup & ESI	Parent Pickup & ES3+	
Arson	ESIO+	?	?	?	Note 23
Assault on Staff/Reg. 5612	ES4	?	?	ESIO	Note 2
Assault on Student	ES3	?	?	ESIO	Note 2
Bullying/Cyber bullying (+HIB Protocol)	ISI	IS2	ESI	ES3+	Note 2 & 4
Bus Misconduct (Major)					Note 5

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	13- 1-3 days bus suspension	35 3-5 days bus suspension	510 5-10 days bus suspension	4015-10-15 days bus suspension	
Bus Misconduct (Minor)	D1	D2	I 5BS/Parent phone call byVP	510 5-10 BS/Parent Conference with Principal	Note 5
Cheating/Dishonesty	D1	D2	D3	IS!	
Discriminatory/ Racist/Bias Related Comments	D2	?	?	ESIO	Note 2
Dress Code	Children who are not dressed in compliance with Hamilton Township School District Policy will be reminded of appropriate dress for school by their teacher or the school nurse. The Child's teacher will contact his or her parent/guardian informing them of the dress code violation. Children dressed inappropriately will be sent to the school nurse to receive alternate clothing to wear for the day. Consequences can vary based on the actions surrounding the offense.				
Disruptive/Disrespect/Misconduct	D1	D2	IS!	IS2	
Extortion/Gambling	D2	IS!	IS2	ESI+	
Falsifying an Alann/Bomb Threat	ESIO+	?	?	?	Note 2
Fighting Equal Aggressor/High Intensity	ES3	?	?	ESIO	Note 2
Fighting Equal Aggressor/Low Intensity	ES1	?	?	ES5+	
Fighting Minor Physical Contact (Pushing/ Shoving)	D2	IS!	IS2	IS3+	
Fighting Initiator/Failure to Stop	Add 1 Day to above				
Forgery/Falsification	Warning	D1	D2	IS!	
Harassment of Student or Staff member (+IDB Protocol)	IS!	?	?	ESIO	Note 2
Horseplay	D2	IS!	IS2	IS3+	
Illegal Drugs Possession/ Use/Distribution Reg. 5330	ESIO+	?	?	?	Note 2
Inappropriate Comments to Staff	D2	?	?	ES2+	
Inappropriate Comments to Student	D1	?	?	ESI+	
Intentional Inappropriate Physical Contact with Another Student	IS!	?	?	ES4	
Intentional Inappropriate Physical Contact with Staff	IS2	?	?	ES5+	
Instigating Behavior	IS!	IS2	IS3	ESI	
Insubordination/Disobedience/Noncooperation/Defiance/Failure to Identify Self	D2	D3	IS!	IS2	
Leaving/Failure to Report to Assigned Area/Loitering	D2	D3	IS!	IS2	
Leaving School Building/Grounds without permission	IS!	?	?	ES4+	
Misconduct During a Drill	D2	D3	IS!	IS2+	
Misuse of Computer Networks/Computer Reg. 2361	D1	D2	IS!	IS2	Note 4
Misuse of Electronic Device and/or Recording of Others Reg. 5516	Confisca-tion, Parent Call	?	?	ES4	Note 4
Misuse of School Property/Equipment (nonharmful)	D2	?	?	ES2+	
Obscene Language/Gestures or Behavior! Use of Profanity with Student	D2	?	?	ES4+	Note 4
Obscene Language/Gestures/Behavior/Use of Profanity to Staff	IS!	?	?	ES4+	Note 4
Obscene Materials Possession of	D2	IS!	IS2	ESI+	Note 4
Obscene Material Sharing with Others	IS!	?	?	ES4+	Note 4
Over the Counter Drugs Possession! Use Reg. 5330	Parent Notifica-tion	IS!	?	ES4	

Take
out

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Possession of a Dangerous Object (Reg. 8467)	ES4	?	?	ES10	Note 2
Possession of a Lighter/Matches	IS1	IS2	ES1	ES2+	Note 2
Retaliation (+HIB Protocol)	IS1	IS2	ES2	ES4+	Note 2
Selling Items in School without Sexual Harassment (+BIB Protocol)	DI	D2	D3	IS1	Note 2
<\$10	DI	D2	IS1	IS2+	Note 2
>\$10	D2	?	?	ES4+	Note 2
Threats to Students or Staff (+HIB Protocol)	IS1	?	?	ES10	Note 2
Tobacco	IS1	IS2	ES1	ES2+	Note 2
Tobacco Use (Smoking)	ES1	ES2	ES4	ES5+	Note 2
Truancy	IS1	IS2	IS3	IS4	Note 2
Weapon Offense (Including Imitation Weapons) Reg. 8467	ES10+	?	?	?	Note 23
	IS1	IS2	ES1	ES2+	Note 2

- Note 1: Financially responsible for repair/replacement; SRAO notified- possible complaint filed with police
- Note 2: Superintendent and/or SRAO notified-possible complaint filed with the police
- Note 3: CST Referral
- Note 4: Possible loss of Computer Network Access
- Note 5: All infractions also include consequences from school discipline code.

Excessive rowdiness, fighting, or other reason causing bus to be pulled over and police called will result in external suspensions and possible complaint filed with the police.

Bus Discipline Information Grades 25

New Jersey School Law, Title 18A:252, states: "A pupil may be excluded from the bus for disciplinary reasons by the principal, and his parents shall provide for his transportation to and from school during the period of such exclusion."

Students ride the bus to and from school every day. Students need to realize that they need to behave themselves on the school bus to ensure everyone's safety. The following rules have been developed to guide the students to have a safe bus ride:

1. Students must obey and respect the driver at all times.
2. Students must sit in their assigned seats only.
3. Seat belts must be buckled and tight at all times.
4. Students must sit in their seat facing forward with feet out of the aisle, and hands, arms, and head inside the bus.
5. Students must remain seated at all times.

- 6. Changing seats at any time is prohibited.
- 7. **Loud, screaming, profane, or obscene language is not permitted at any time.**
- 8. Students must keep the bus clean and must not deface or damage it.
- 9. Students are not to eat, drink, or chew gum on the bus.
- 10. ~~Students are not to take pictures or video with regular, cell phone, or tablet cameras when on the bus. Cell phones are prohibited.~~ (Keep as is.)

The following consequences have been developed for those students who behave inappropriately on the school bus: First offense one to five (1-5) days' bus suspension for:

- 1. Profane or abusive language directed to driver or any other on school bus
- 2. Fighting of any kind
- 3. Intentional physical injury against another student
- 4. Jumping seats (Jumping over/crawling under seats)
- 5. Throwing any object/objects inside or outside the school bus
- 6. Damaging any part of the school bus (must also pay for repairs)
- 7. Any other offense the principal may deem serious

Offenses other than above:

First referral: An administrative recess detention(s)

Second referral: One to five (15) days bus suspension. Third referral: Five to ten (5-10) days bus suspension. Fourth referral: Ten to fifteen (10-15) days bus suspension. Fifth referral: Thirty plus (30+) days bus suspension. Parent conference prior to student returning to the bus is at the discretion of the administration

Repeat Offenders

Upon receiving a 5th referral, the student will be referred for a Discipline Review. A pupil may be referred sooner, if warranted. Upon the 8th referral, the student may appear before the principal; upon the 10th referral, the student may be referred to the Superintendent.

Discipline Review

The Discipline Review Committee may consist of the at least two of the following representatives Principal, Vice Principal, Guidance Counselor, Case Manager, 504 Coordinator, teacher representatives and/or student's parent/guardian. The purpose of the committee is to:

- 1. To review and discuss behavior concerns,
- 2. To attempt to identify and analyze cause of student behavior,
- 3. To develop a contract detailing expectations and consequences.

Discipline Review Progression for Repeat Offenders

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# of Referrals 1-4 (1-5) //	Possible Action Teacher intervention, documentation of infractions, parent/guardian communication	People Involved Classroom teacher, Vice Principal, student and/or parent/guardian
5 (6-10) //	Discipline Review Meeting Possible Functional Behavior Assessment to be followed by Manifestation Determination Hearing — for student with documented disability.	Vice Principal, Guidance Counselor, Case Manager, 504 Coordinator, teacher representatives, student and/or parent/guardian
8- (10-15) //	Discipline Review Meeting with Principal	Principal, Vice-Principal, Guidance Counselor, Case Manager, 504 Coordinator, teacher representatives, student and/or parent/guardian
10 15+ //	Discipline Review Meeting with Superintendent	Superintendent, Principal, Vice-Principal, Guidance Counselor, Case Manager, 504 Coordinator, teacher representatives, student and/or parent/guardian

If prior to the 8th referral a student commits a third offense that results in an external/out-of-school suspension, the student may appear in front of the Principal.

WILLIAM DAVIES MIDDLE SCHOOL- GRADES 68

Discipline Guidelines

- D: Detention-Lunch or Afterschool
- IS/TO: Internal/In-School Suspension-Partial or Full Day
- ES: External/Out-of-School Suspension

Please note that administrative detentions refer to an after school detention assigned by the administration only, that students serve from 2:10 to 4:00 p.m. Students will receive twenty-four hours notice before being required to serve a detention, except in extenuating circumstances. The student will receive correspondence explaining the infraction to the

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parent/guardian. A copy of the correspondence will also be sent home via mail and the information maybe uploaded to the student management system for parents to review.

Suspension refers to the temporary removal of the student from regular classes. This suspension served either on an internal or external basis, depending on the circumstances of the individual case, previous infraction, etc. A student may be externally suspended for major infractions incurred while serving an internal suspension.

Parents will be contacted by the VicePrincipal's office with a letter and a telephone call for internal suspensions. Parents must have a conference and/or return with the student in the case of an external suspension. Externally suspended students will be afforded the opportunity to complete any assignments missed during their suspension.

Hamilton Township
Discipline Guide Grades 6-8

Administrative consequences will vary depending on: the severity of the infraction committed the age and grade level of the student, and the discretion of the administration for the particular school in which the offense occurs. The Discipline Guideline below is a guide for the Administration. In all instances, the Administration has the responsibility to handle each student as an individual.

Infraction Type	Offense #/Consequence				
	1	2	3	4	
Administrative Detention Cutting/Inappropriate Behavior	D3	ISI	IS2	ESI	
Administrative Removal from Classroom	IS!	IS2	ESI	ES2+	
Administrative Removal from ISS	Additional ISS	Parent	Parent	Parent	
Arson	ESIO+	?	?	?	Note 23
Assault on Staff-Reg. 5612	ES4	?	?	ESIO	Note 2
Assault on Student	ES3	?	?	ESJO	Note 2
Bullying/Cyber Bullying (+I-IIB Protocol)	IS2	ES1	ES2	ES3	Note 2 & 4
Bus Misconduct (Activity Bus)	May not Attend activity for 2 weeks	May not Attend activity for 4 weeks	May not Attend activity for 6 weeks	May not Attend activity for 7+ weeks	Note 6
Bus Misconduct (Major)	13 days bus suspension	35 days bus suspension	510 days bus suspension	1015 days bus suspension	Note 6
Bus Misconduct (Minor)	Warning/Parent Phone Call by VP/D	15 days BS/Parent Phone Call by VP	510 BS/ Parent Conference with VP	1015 BS/ Parent Conference with Principal	Note 6
Cheating/Dishonesty	D2	D3	ISI	IS2	
Dating Violence (+I-IIB Protocol)	IS!	?	?	ESIO	
Discriminatory/Racist/Bias Related Comments	IS2	?	?	ESIO	
Disruptive/Disrespect/Misconduct	D1	D2	ISI	IS2	
Dress Code Violation	Give student option to change or call parent to obtain clothes. If unable to obtain appropriate clothing the student will be placed in the internal suspension room for the remainder of the day and such placement will be counted on their discipline record. Parent notification by guidance/VP.				

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	If student changes but is a repeat offender they will receive a warning for the first infraction and then D1 for 2nd offense, D2 for 3rd offense, and D3 for 4th offense. An additional detention will be given for each subsequent infraction.				
Extortion/Gambling	IS2	IS3	ESI	ES2+	
Extreme PDA	ISI	IS2	IS3	ES1	
Falsifying an Alana/Bomb Threat	ESIO+	?	?	?	Note 2
Fighting Equal Aggressor/ High Intensity	ES4	ES6	ES8	ESIO	
Fighting Equal Aggressor/Low Intensity	ES2	ES3	ES4	ES5+	
Fighting/Minor Physical Contact(Pushing/Shoving)	IS2	IS3	ESI	ES2+	
Fighting Initiator/Failure to Stop	Add 1 Day to above				
Forgery/Falsification	D2	D3	ISI	IS2	
Harassment of Student or Staff member (+Hiff Protocol)	ISI	?	?	ESIO	Note 2
Horseplay	IS1	IS2	IS3	ESI	
Illegal Drugs Possession/ Use/Distribution Reg. 5330	ESIO+	?	?	?	Note 2
Inappropriate Comments to Staff	D4	?	?	ES2+	
Inappropriate Comments to Student	D3	?	?	ESI+	
Intentional Inappropriate Physical Contact with Another Student	IS2	?	?	ES4	
Intentional Inappropriate Physical Contact with Staff	IS3	?	?	ES5+	
Instigating Behavior	IS1	IS2	IS3	ESI	
Insubordination/Disobedience/Noncooperation/Defiance/Failure to Identify Self	D2	D3	IS1	IS2	
Lateness to Class 4th time	D2	D3	D4	IS!	
Lateness to School/Early Dismissal, Excessive	5th occurrence= warning	10th occurrence= Administrative Detention and Parent Phone Conference	15th occurrence= 1 IS & 1 Unex. Absence; VP/ Counselor Parent conference	20th occurrence 2 ISS & 1 Unex. Absence; Principa VVP Conferrence with Parent	Note 5
Leaving/Failure to Report to Assigned Area/Loitering/Cutting Teacher Detention	D2	D3	ISI	IS2	
Leaving School Building/Grounds without Pennission	ESI	ES2	ES3	ES4	
Misconduct During a Drill	D3	ISI	IS2	ESI+	
Misuse of Computer Networks/Computer Reg.2361	D1	D2	IS1	IS2	Note 4
Misuse of Electronic Device and/or Recording of Others Reg. 5516	Confiscation, Parent Call	?	?	ES4	Note 4
Misuse of School Property/ Equipment (nonhannful)	D3	?	?	ES2+	
Obscene Language/ Gestures or Behavior/Use of Profanity	IS1	?	?	ES4+	Note 4
Obscene Language/Gestures/Behavior/Use of Profanity to Staff	IS2	?	?	ES5+	Note 4
Obscene Materials Possession of	Add 1 Day to above				
Obscene Material Sharing with Others	Add 2 Days to the above				
Over the Counter Drugs Possession/Use		ISI	?	ES4	

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Reg. 5330	Parent Notitlctation				
Possession of a Dangerous Object Reg. 8467	ES4	?	?	ESJO	Note 2
Possession of a Lighter/Matches	IS2	IS3	ESI	ES2+	Note 2
Recklessness/Behavior Endangering the Safety of Others	IS2	ES2	ES4	ES5+	
Retaliation (+HIB Protocol)	ESI	ES2	ES3	ES4+	Note 2
Selling Items in School without Pennission (non-harmful)	O1	O2	O3	ISI	
Sexual Harassment (+HIB Protocol)	ES4	?	?	ESJO	Note 2
Theft/Stealing <\$10	D2	D3	ISI	IS2+	Note 1
Theft/Stealing >\$10	ISI	?	?	ES4+	Note I
Ibreats to Students or Staff (+I-IB Protocol)	ISI	?	?	ESIO	Note 2
Throwing Items (nonharmiUI)	O1	D2	O3	IS!	
Tobacco Possession	IS2	IS3	ESI	ES2+	Note 2
Tobacco Use (Smoking)	ES4	ES6	ES8	ESIO	Note 2
Trespassing	D3	?	?	ES4	
Truancy	ISI	IS2	IS3	IS4	
Walking Out of Administrator's Office	IS2	?	?	ES4	
Walking to/from School	Warning/Parent Contact	D1 Parent Phone call	D2 Parent Confer-ence	D3 Parent Confer- ence	
Weapon Offense (Including Imitation Weapons) Reg. 8467	ESIO+	?	?	?	Note 23
Willful Defacing of School Property/ Vandalism	IS2	IS3	ESI	ES2+	Note I

Note 1: Financially Responsible for repair/replacement; SRAO notified possible complaint filed with police

Note 2: Superintendent and/or SRAO notified possible complaint filed with the police

Note 3: CST Referral

Note 4: Possible Loss of Computer Network Access

Note 5: Note sent home from guidance along with discipline procedures. Upon 15th occurrence, student and/or parent/guardian may meet with Guidance/Administration and a letter will be sent home informing student and parent/guardian that the 20th occurrence will result in an unexcused absence. Upon 20th occurrence, student and/or parent/guardian may meet with Guidance/Administration and a letter will be sent home infonning student and parent/guardian that the 25th occurrence will result in a second unexcused absence. Additional actions may be taken by the school district which may include School Resource and Attendance Officer visits to the residence of the student as well as legal actions taken to ensure compliance with New Jersey Education law 18A:38-25.

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Note 6: All infractions also include consequences from school discipline code. Excessive rowdiness, fighting, or other reason causing bus to be pulled over and police called will result in external suspensions and possible complaint filed with the Police.

Bus Discipline Information

New Jersey School Law, Title 18A:252 states: "A pupil may be excluded from the bus for disciplinary reasons by the Principal, and his parents shall provide for his transportation to and from school during the period of such exclusion."

The safety of our students is of primmy importance. The following guidelines have been instituted in conjunction with the Board of Education:

- J. Students must obey and respect the driver at all times.
- 2. Students must sit in their assigned seats only.
- 3. Seat belts must be buckled and tight at all times.
- 4. Students must sit in their seat facing forward with feet out of the aisle, and hands, arms, and head inside the bus.
- 5. Students must remain seated at all times.
- 6. Changing seats at any time is prohibited.
- 7. **Loud, screaming, profane, or obscene language is not permitted at any time.**
- 8. Students must keep the bus clean and must not deface or dmnage it.
- 9. Students are not to eat, drink, or chew gum on the bus.
- 10. Students are not to take pictures or video with regular, cell phone, or tablet cmneras when on the bus.

A letter will be sent to the parent/guardian advising what course of action is being taken. Depending on the severity of the offense, as viewed by the building administrator, the student may be given a warning or suspended from the bus.

First offense, one to five days bus suspension for:

- 1. Profane or abusive language directed to driver or any others on school bus.
- 2. Fighting of any kind.
- 3. Intentional physical injury against another student.
- 4. Jumping seats Uumping over/crawling under seats).
- 5. Throwing any object/objects inside or outside the school bus.
- 6. Damaging any part of the school bus (must also pay for repairs).
- 7. Any other offense the Principal may deem serious.

Offenses other than those above:

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1st referral:

An administrative detention.

2nd referral:

1 to 5 days bus suspension.

Parent conference prior to returning to school bus.

3rd referral:

~~5-10~~ days bus suspension

// (5-10)

Parent conference prior to returning to school bus.

4th referral:

~~10-15~~ days bus suspension.

// 10-15

Parent conference prior to returning to school bus.

5th referral:

30+ days bus suspension.

Parent conference prior to returning to school bus.

****All infractions should also include consequences from the school's discipline code.**

Excessive rowdiness, fighting, or another reason causing the bus to be pulled over and the police called, will result in external suspensions and possible charges being filed.

Additional Guidelines:

1. Regular Bus Suspension

A student during a regular bus suspension is not permitted to stay after school for any activity and ride the activity bus.

2. Activity Bus Suspension

If a student misbehaves on the activity bus, the student cannot participate in any activity for the following amount of time:

1st offense 2 weeks

2nd offense 4 weeks

3rd offense 6 weeks

Policy Regarding Non Curricular Related Assemblies, Interscholastic Sports, Non-Academic Clubs and Activities, Grade 8 End of the Year Special Activities -Including the Grade 8 Celebration Ceremony

The Davies School offers to the student many extracurricular activities. The district provides late bus transportation which operates 2 3 days a week for these activities. Activities for the school year will take place between 2:10 p.m. and 4:00p.m. Students should listen to the announcements for any additional activities during the school year.

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Activities are considered privileges and the students must be in good standing in order to participate. Listed below are guidelines for participation in interscholastic sports, non-academic clubs, and activities:

1. Academic

- a. If a student has a failing grade when report cards are issued, in any subject he/she is ineligible.
- b. If a student has a failing grade at the time interims are issued, he/she must meet the following conditions to participate in nonacademic clubs/activities and/or sports.
 1. Meet with guidance to develop an academic intervention **contract**;
 2. Adhere to and successfully meet the goals outlined in the **contract**;
 3. Failure to comply with the intervention contract will result in the student not being able to participate, until the conditions of the **contract are met**.

2. Conduct/Behavior

- a. All detentions assigned by the staff have precedence over any practices/games, club meetings or rehearsals.
- b. A student is ineligible and may be excluded from such activities if he/she:
 1. has 10 or more infractions with discipline referrals during the school year according to the Student Code of Conduct.
 2. has been internally/externally suspended 5 or more days during the school year for infractions violating the Student Code of Conduct.
 3. has been involved in any serious discipline matter (long term suspension of 10 or more days)
 4. has been internally/externally suspended within 5 school days of any non-curricular related assemblies, interscholastic sports, non-academic clubs or activities, grade eight special activities end of year events, including the Grade Eight Celebration Ceremony
- c. All students suspended internally/externally, as a result of a student code of conduct infraction, will be immediately suspended from the team, club, or activity. A student remains ineligible to participate in such activities for a period of 5 school days from the last day of the internal/external suspension.
- d. Reinstatement - he/she must submit a letter to the principal or designee within 5 days of the infraction in order to be considered for reinstatement. A meeting may occur (depending on the principal or designee's determination) with the student, the advisor/coach, and the principal or designee. At that time, a decision will be made on the eligibility of the student. Two suspensions during the course of the season or marking period permanently removes a student from the

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activity. A decision will be made as to whether the student will be allowed to participate in other activities during the remainder of the school year pending a mandatory meeting between the principal or designee, the student, coaches, and the parent/guardian.

Repeat Offenders

Upon receiving a 5th referral, the student will be referred for a Discipline Review. A pupil may be referred sooner, if warranted. Upon the 8th- (10th) referral, the student may appear before the principal; upon the 10th- (15th) referral, the student may be referred to the Superintendent.

Discipline Review

The Discipline Review Committee may consist of the at least two of the following representatives Principal, Vice Principal, Guidance Connseor, Case Manager, 504 Coordinator, teacher representatives and/or student's parent/guardian. The purpose of the committee is to:

1. To review and discuss behavior concerns,
2. To attempt to identify and analyze cause of student behavior,
3. To develop a contract detailing expectations and consequences.

Discipline Review Progression for Repeat Offenders

#of Referrals	Possible Action	People Involved
1-4 (5)	Teacher Intervention, documentation of infractions, parent/guardian communications	Classroom teacher, Vice-Principal, student and/or parent/guardian
5 (6-10)	Discipline Review Meeting Functional Behavior Assessment to be followed by Manifestation Detennination Hearing- for student with documented disability.	VicePrincipal, Guidance Counselor, Case Manager, 504 Coordinator, teacher representatives, student and/or parent/guardian
8 (10-15)	Discipline Review Meeting with Principal	Principal, Vice-Principal, Guidance Connseor, Case Manager, 504 Coordinator, teacher representatives,

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		student and/or parent/guardian
10 (15+)	Discipline Review Meeting with Superintendent	Superintendent, Principal, VicePrincipal, Guidance Counselor, Case Manager, 504 Coordinator, teacher representatives, student and/or parent/guardian

If prior to the 3rd referral a student commits a third offense that results in an external/out-of-school suspension, the student may appear in front of the Principal.

I. Disciplinary Procedures

- I. Pupils and parents will be given notice of the rules of conduct and disciplinary procedures by copy of Policy No. 5600, this regulation, and any other school rules binding on pupil conduct. Principals will distribute these documents to all pupils on the first day of each school year and to transferring pupils on the first day of their enrollment in this district.
2. Teachers and administrators in charge of pupil discipline shall make every effort to administer these rules consistently and fairly.
3. The staff member who disciplines a pupil for conduct shall, however minimal the offense or the discipline,
 - a. Orally inform the pupil of the conduct for which he or she is being disciplined; and
 - b. Offer the pupil an opportunity to deny the charge or to present extenuating circumstances.
4. Pupils with disabilities shall be disciplined in accordance with Policy and Regulation No. 2460.6. For students with disabilities, subject to Individualized Education Programs in accordance with 20 U.S.C. § 1400 et seq., the Individuals with Disabilities Educational Improvement Act, N.J.A.C 6A:14, and accommodation plans under 29 U.S.C. §§ 794 and 705 (20), student discipline and the Code of Student Conduct shall be implemented in accordance with the components of the applicable plans. Unless the circumstances pose an imminent peril to the pupil and/or others or cause a substantial disruption to the educational program, the disciplining staff member will ascertain whether a misbehaving pupil is classified as educationally disabled before any discipline is imposed.
5. Where the discipline is greater than an admonishment, the pupil's parent or legal guardian will be notified of the offense and of the discipline imposed and will be offered an opportunity to confer with the Vice Principal or Principal involved.
6. Where the offense is serious and the discipline greater than detention, every effort will be made to notify the parent prior to the informal hearing.

- 7. An Internal/InSchool suspension, External/Out-of-School suspension from school, or expulsion will be conducted in strict accordance with law and Policy Nos. 5610 and 5620.

School Bus Conduct Violations of the rules regarding student conduct on school buses will be handled as follows:

- 1. The bus driver will report unacceptable conduct to the Principal of the school or designee in which the student is enrolled by submission of a completed written report that includes the name of the student, the school, and the student's conduct.
- 2. The Principal or designee will investigate the matter, which may include meeting with the bus driver, bus aide, other students on the school bus, and the student who was reported by the bus driver.
- 3. The parent will be notified of the student's reported conduct.
- 4. The Principal or designee will make a determination if the student violated behavioral expectations and the discipline to be administered in accordance with the Code of Student Conduct.
- 5. If it is determined the misconduct is severe, the student may be suspended from the bus pending a conference with the parent.

J. Student Conduct Away from School Grounds

- 1. The Building Principal or designee has the right to impose a consequence on a student for conduct away from school grounds that is consistent with the Board's Code of Student Conduct, pursuant to N.J.A.C. 6A:167.1.
 - a. This authority shall be exercised only when it is reasonably necessary for the student's physical or emotional safety, security, and wellbeing or for reasons relating to the safety, security, and wellbeing of other students, staff, or school grounds, pursuant to N.J.S.A. 18A:252 and 18A:372.
 - b. This authority shall be exercised only when the conduct that is the subject of the proposed consequence materially and substantially interferes with the requirements of appropriate discipline in the operation of the school.
 - c. Consequences for conduct away from school grounds shall be handled in accordance with the Board approved Code of Student Conduct, pursuant to N.J.A.C. 6A:167.1, Policy and Regulation 5600, and as appropriate, in accordance with N.J.A.C. 6A:167.2, 7.3, or 7.4.
- 2. School authorities shall respond to harassment, intimidation, or bullying that occurs off school grounds, pursuant to N.J.S.A. 18A:3714 and 15.3 and N.J.A.C. 6A:161.3, 7.1, and 7.7. R.

K. Students with Disabilities

For students with disabilities, subject to Individualized Education Programs in accordance with 20 U.S.C. § 1400 et seq., the Individuals with Disabilities Educational Improvement Act, N.J.A.C 6A:14, and accommodation plans under 29

U.S.C. §§ 794 and 705(20), student discipline and the Code of Student Conduct shall be implemented in accordance with the components of the applicable plans.

L. Records

Instances of pupil discipline will be recorded in the pupil's file in strict compliance with N.J.A.C. 6:32 and Policy No. 8330.

1. The school responses to violations of behavioral expectations that are subject to student discipline including suspension or expulsion pursuant to N.J.S.A. 18A:372 outlined in a Chart of Student Discipline shall be consistent with the Board's policies and regulations/procedures on attendance, pursuant to N.J.A.C. 6A:167.6 and harassment, intimidation, and bullying, pursuant to N.J.A.C. 6A:167.7.
2. The Principal or designee will maintain a list of communitybased health and social service provider agencies available to support a student and a student's family, as appropriate, and a list of legal resources available to serve the community.
3. The Board of Education may deny participation in extracurricular activities, school functions, sports, Grade Eight Celebration Ceremony, or other privileges as disciplinary sanctions when designed to maintain the order and integrity of the school environment.
4. Nothing in Policy and Regulation 5600 shall prevent the school administration from imposing a consequence for unacceptable student conduct not listed or included in a Chart of Student Discipline.

M. Transfer of Student Discipline Records

1. Instances of student discipline will be recorded in the student's file in strict compliance with N.J.A.C. 6A:327.1 et seq. and Policy and Regulation 8330.
2. When a student transfers to a public school district from another public school district, all information in the student's record related to disciplinary actions taken against the student by the school district and any information the school district has obtained pursuant to N.J.S.A. 2A:4A60, Disclosure of Juvenile Information; Penalties for Disclosure, shall be provided to the receiving public school district, in accordance with the provisions of N.J.S.A. 18A:3619(a), and N.J.A.C. 6A:327.5.
 - a. The record shall be provided within two weeks of the date that the student enrolls in the receiving district.
 - b. ~~Written consent of the parent or adult student shall not be required as a condition of the record transfer; however, written notice of the transfer shall be provided to the parent or the adult student.~~
3. When a student transfers to a private school, which includes all sectarian or nonsectarian, nonprofit, institutional day, or residential schools that provide education for students placed by their parents and that are controlled by other than public authority, all student disciplinary records with respect to suspensions or expulsions, shall be provided by the public school district of residence to the private school upon written request from the private school, in the same manner the records would be provided to a public

school, pursuant to 20 U.S.C. § 6301, Title IV § 4155 of the Elementary and Secondary Education Act.

- 4. The Board shall not use a student's past offenses on record to discriminate against the student.
- 5. All student disciplinary records pursuant to *N.J.A.C. 6A:167* shall conform with the requirements set forth in *N.J.A.C. 6A:167.8(d)*.

N. Annual Review

The Superintendent will designate a school staff member to coordinate an annual review and update of Policy and Regulation 5600. The Superintendent's designee will:

- 1. Compile an annual summary report of violations of the student behavioral expectations and the associated school responses to the violations in the Student Discipline/Code of Conduct Policy and Regulation.
- 2. Convene a Student Discipline/Code of Conduct Committee comprised of parents, students, and community members that represent the composition of the district's schools and community to review the annual summary report and to develop recommendations, if any, to improve and update the Student Discipline/Code of Conduct Policy and Regulation.
- 3. The Superintendent's designee shall submit the Committee's recommendations, if any, to improve or update the Student Discipline/Code of Conduct Policy and Regulation.
- 4. The Superintendent will review the Committee's report with school administrators and will determine if the Student Discipline/Code of Conduct Policy and Regulation should be updated.
- 5. The Superintendent will recommend to the Board revisions to the Student Discipline/Code of Conduct Policy, if needed.

O. Policy and Regulation Publication and Distribution

The Student Discipline/Code of Conduct Policy and Regulation 5600, including the Chart of Student Discipline shall be disseminated annually to all school staff, students, and parents. These documents may be disseminated in handbooks, electronically, or in hard copy form. Principals will ensure these documents are made available to all students on or before the first day of each school year and to transferring students on the first day of their enrollment in this district.

- Issued: 17 October 2000
- Revised: 2 September 2003
- Revised: 24 January 2006
- Revised: January 2011
- Revised: 26 June, 2012
- Revised: 11 September, 2013
- Revised: December, 2014
- Revised: August, 2015

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REGULATION

HAMILTON TOWNSHIP BOARD OF EDUCATION

Pupils

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USE OF PHYSICAL RESTRAINT

5561 USE OF PHYSICAL RESTRAINT

A. Definitions

“Physical restraint” means holding a pupil or otherwise restricting his/her movements.

B. Physical Restraint Limitations

Physical restraint shall only be used by a school staff member in an emergency situation with the following limitations:

1. Limited to the use of only the reasonable force needed;
2. Discontinued immediately when the emergency no longer exists;
3. Implemented in such a way as to protect the health and safety of the pupil and others; and
4. Not deprive the pupil of basic human necessities.

C. Physical Restraint Training Requirements

The training requirements on the use of physical restraint shall be as follows:

1. Building level administrators and school staff members designated by the Principal likely to be confronted with the need to use physical restraint shall be trained on the use of physical restraint; (i.e.; Non-Violent Crisis Intervention)
 - a. If, in the event of an emergency, a person(s) who has not received training uses physical restraint, training for the person(s) that used such restraint shall occur within thirty days of the incident.
2. Training must include techniques of prevention and de-escalation, as well as alternatives to physical restraint.



REGULATION

HAMILTON TOWNSHIP BOARD OF EDUCATION

Pupils

5561/Page 2 of 4

USE OF PHYSICAL RESTRAINT

3. Training must include current professionally accepted practices and standards regarding behavior management and use of physical restraint.

D. Interventions

1. Classroom interventions may include, but not be limited to, the following strategies:
 - a. The staff member may ignore the behavior;
 - b. The staff member may redirect the pupil to a task with verbal or non-verbal prompts or gestures. Proximity helps, as may the use of gentle humor, when appropriate;
 - c. The staff member shall be clear, polite, and respectful when requesting the targeted behavior. The staff member may make eye contact and tell the pupil what to do such as "I can't teach when you are talking, throwing things, ..." or "Please stop and listen, read, write, ..." The staff member should remind the pupil of consequences and rewards if they comply with the staff member's request;
 - d. The staff member shall be polite at all times. The staff member may repeat steps a. through c. above and/or quietly give the pupil adequate wait time. Sometimes if the staff member moves on with the lesson the pupil may comply after the initial confrontation;
 - e. The staff member may advise the pupil to proceed to a time-out area in the classroom for a limited time (elementary and middle school); and
 - f. If classroom removal is required, the staff member shall follow school discipline procedures for notification and request for assistance if necessary.
2. Security interventions may include, but are not limited to, the staff member:



REGULATION

HAMILTON TOWNSHIP BOARD OF EDUCATION

Pupils

5561/Page 3 of 4

USE OF PHYSICAL RESTRAINT

- a. Standing quietly in the doorway and asking the pupil to accompany the staff member;
- b. Informing the pupil of the violation of the school discipline code and procedure and assure the pupil they have the choice to leave the classroom quietly; and/or
- c. Using a ~~minimal and gentle hold on arm~~ safe, non-harmful transport position to remove the pupil.

E. Use of Physical Restraint

1. If the pupil's behavior reaches the level defined as an emergency, physical restraint may be needed.
2. If necessary, the staff member may utilize approved physical restraint, using the least amount of force necessary.
3. If necessary, the staff member shall restrain the pupil until the emergency no longer exists (i.e. the pupil stops punching, kicking, spitting, damaging property, etc.) or self-injurious behavior, i.e., head banging, biting self, etc.
4. The staff member shall immediately contact the appropriate administrator and school nurse and complete a written report on the physical restraint the staff member used during the emergency situation.
5. If physical restraint is used, the Principal or designee shall attempt to notify the parent/legal guardian by telephone of the use of physical restraint on the day it occurs and written notification of the incident shall be mailed to the parent within one school day after the use of physical restraint.
6. Written documentation, including the Principal's or designee's report and any staff member's report regarding the incident and the use of physical restraint shall be placed in the pupil's school file.
7. The use of physical restraint is subject to the following requirements:



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REGULATION

HAMILTON TOWNSHIP BOARD OF EDUCATION

Pupils

5561/Page 4 of 4

USE OF PHYSICAL RESTRAINT

- a. The pupil must possess a physical risk to him/herself, or others;
- b. Physical restraint techniques shall consider the pupil's medical conditions and shall be modified as necessary;
- c. Staff applying physical restraint shall have been trained in the safe application of physical restraint;
- d. Pupils will not be subjected to physical restraint for using profanity or other verbal displays or disrespect, or for non-compliance. A verbal threat will not be considered as constituting a physical danger unless a pupil also demonstrates a means of or intent to carry out the threat;
- e. In determining whether a pupil who is being physically restrained should be removed from the area where the restraint was initiated, the supervising staff should consider the potential for injury to the pupil, the pupil's need for privacy, and the educational and emotional well-being of the other pupils in the vicinity;
- f. A pupil shall be released from physical restraint immediately upon a determination by the staff member administering the restraint that the pupil is no longer in imminent danger of causing harm to him/herself, others, or imminent property destruction; and
- g. The pupil shall be examined by the school nurse after any restraint.

Adopted: July 2011



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FINANCE-1

BOARD REPORT OF RECEIPTS AND EXPENDITURES


DISTRICT OF HAMILTON TOWNSHIP

ALL FUNDS

FOR THE MONTH ENDING: MAY 31, 2017
CASH REPORT

FUNDS	(1) BEGINNING CASH BALANCE	(2) CASH RECEIPTS THIS MONTH	(3) CASH DISBURSEMENTS THIS MONTH	(4) ENDING CASH BALANCES (1)+(2)-(3)
GOVERNMENTAL FUNDS				
1 GENERAL FUND-FUND 10	4,609,514.18	5,859,388.99	3,701,902.59	6,767,000.58
2 SPECIAL REVENUE FUND-FUND 20	-	254,067.06	254,067.06	-
3 CAPITAL PROJECTS FUND-FUND 30	390,538.23	-	-	390,538.23
4 DEBT SERVICE FUND-FUND 40	0.46	-	-	0.46
5 TOTAL GOVERNMENTAL FUNDS (LINES 1 THRU 4)	5,000,052.87	6,113,456.05	3,955,969.65	7,157,539.27
6 ENTERPRISE FUND	507,994.28	227,232.83	124,920.31	610,306.80
7 SCHOLARSHIP FUND	22,000.00	-	-	22,000.00
TRUST AND AGENCY FUNDS				
8 PAYROLL	-	1,267,648.36	1,267,648.36	-
9 PAYROLL AGENCY	1,170.91	1,187,014.70	1,187,474.70	710.91
10 UNEMPLOYMENT FUND	277,888.82	8,128.73	7,501.85	278,515.70
11 TOTAL TRUST & AGENCY FUNDS (LINES 8 THRU 10)	279,059.73	2,462,791.79	2,462,624.91	279,226.61
12 TOTAL ALL FUNDS (LINES 5, 6, 7 AND 11)	5,809,106.88	8,803,480.67	6,543,514.87	8,069,072.68

PREPARED AND SUBMITTED BY:


SIGNATURE

6/15/17
DATE

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BOARD REPORT OF RECEIPTS AND EXPENDITURES

DISTRICT OF HAMILTON TOWNSHIP

SPECIAL REVENUE FUND

FOR THE MONTH ENDING: MAY 31, 2017
CASH REPORT

SPECIAL REVENUE - FUND 20	(1) BEGINNING CASH BALANCE	(2) CASH RECEIPTS THIS MONTH	(3) CASH DISBURSEMENTS THIS MONTH	(4) ENDING CASH BALANCES (1)+(2)-(3)
1 FROM GENERAL FUND	210,919.94	19,086.66	-	230,006.60
2 NONPUBLIC TEXTBOOKS	1,741.01	-	-	1,741.01
3 NONPUBLIC AUXILIARY SERVICES	1.00	8,148.00	8,148.00	1.00
4 NONPUBLIC HANDICAPPED SERVICES	-	4,192.00	4,191.00	1.00
5 NONPUBLIC NURSING SERVICES	(3,712.33)	-	-	(3,712.33)
6 NONPUBLIC TECHNOLOGY	32.32	-	32.32	(0.00)
7 NONPUBLIC SECURITY	6,750.00	-	-	6,750.00
8 OTHER - STATE	(2,399.31)	17,107.40	17,674.42	(2,966.33)
9 P.C. 100-297 CHAPTER 1	(26,911.83)	26,912.00	30,351.94	(30,351.77)
10 P.C. 100-297 CHAPTER 2	(2,270.38)	2,270.00	2,909.82	(2,910.20)
11 IDEA, PART B (HANDICAPPED)	(92,630.88)	83,822.00	73,317.98	(82,126.86)
12 TITLE III	(608.24)	608.00	656.31	(656.55)
13 P.C. 91-230 (ADULT EDUCATION)	-	-	-	-
14 OTHER - FEDERAL	(90,911.30)	91,921.00	116,785.27	(115,775.57)
15 TOTAL SPECIAL REVENUES (LINES 1 THRU 14) (MUST AGREE WITH LINE 2, PAGE 1)	-	254,067.06	254,067.06	-

BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools
Bank Reconciliation
Summary

MAY 2017

Ocean City Home Bank - General Fund - New Account	6,594,708.40
Ocean City Home Bank - Capital Reserve	171,685.35
Ocean City Home Bank - Capital Projects	332,475.48
NJ ARM	58,170.04
Petty Cash	500.00
Total Governmental Funds	<u>7,157,539.27</u>
Food Service Account	75,123.13
Opening/Petty Cash	300.00
Kids Corner Account	281,397.49
Community Education Account	23,810.67
Camp Blue Star Account	229,675.51
Total Enterprise Funds	<u>610,306.80</u>
Certificate of Deposit	22,000.00
Total Scholarship Funds	<u>22,000.00</u>
Payroll Account	0.00
Payroll Agency Account	710.91
Unemployment Account	278,515.70
Total Trust & Agency Funds	<u>279,226.61</u>
Total All Funds	<u>8,069,072.68</u>

Prepared And Submitted By:

Cheryl Porzeca
Signature

6/15/17
Date

BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools
Bank Reconciliation
Ocean City Home Bank
Account #981240377
New General Account

MAY 2017

Balance Per Bank Statement	6,746,740.77
Deposits in Transit	25.52
Total O/S Checks	(152,057.89)
Adjustments-	-
<hr/> Reconciled Bank Balance	<hr/> <u>6,594,708.40</u>
Book Balance, Beginning of Month	4,437,274.37
Deposits	6,111,578.32
Disbursements	(3,954,977.70)
Interest	833.41
Adjustments	-
Book Balance, End of Month	<u>6,594,708.40</u>

BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools
Bank Reconciliation
Certificate of Deposit

MAY 2017

Balance Per Bank Statement	22,000.00
Deposits in Transit	-
Total O/S Checks	-
Adjustments	-
Reconciled Bank Balance	<u>22,000.00</u>

Book Balance, Beginning of Month	22,000.00
Deposits	-
Disbursements	-
Interest	-
Adjustments	-
Book Balance, End of Month	<u>22,000.00</u>

BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools
Bank Reconciliation
Ocean City Home Bank
Account #980406722
Capital Reserve Account

MAY 2017

Balance Per Bank Statement	171,685.35
Deposits in Transit	-
Total O/S Checks	-
Adjustments	-
Reconciled Bank Balance	<u>171,685.35</u>

Book Balance, Beginning of Month	171,664.61
Deposits	-
Disbursements	-
Interest	20.74
Adjustments	-
Book Balance, End of Month	<u>171,685.35</u>

BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools
Bank Reconciliation
Ocean City Home Bank
Account #980973788
Capital Projects Account

MAY 2017

Balance Per Bank Statement	332,489.69
Deposits in Transit	-
Total O/S Checks	(14.21)
Adjustments	-
Reconciled Bank Balance	<u>332,475.48</u>

Book Balance, Beginning of Month	332,475.48
Deposits	-
Disbursements	(40.17)
Interest	40.17
Adjustments	-
Book Balance, End of Month	<u>332,475.48</u>

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BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools
Bank Reconciliation
NJ ARM
Account #213-00

MAY 2017

Balance Per Bank Statement	58,170.04
Deposits in Transit	-
Total O/S Checks	-
Adjustments	-
Reconciled Bank Balance	<u>58,170.04</u>

Book Balance, Beginning of Month	58,138.41
Deposits	-
Disbursements	-
Interest	31.63
Adjustments	-
Book Balance, End of Month	<u>58,170.04</u>

BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools
Bank Reconciliation
Ocean City Home Bank
Account #980406698
Food Service Account

MAY 2017

Balance Per Bank Statement	94,008.22
Deposits in Transit	1,255.77
Total O/S Checks	(20,140.86)
Adjustments:	-
<hr/> Reconciled Bank Balance	<hr/> <u>75,123.13</u>
Book Balance, Beginning of Month	29,264.61
Deposits	142,456.07
Disbursements	(96,608.20)
Interest	10.65
Adjustments-void py check	-
Book Balance, End of Month	<hr/> <u>75,123.13</u>

BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools
Bank Reconciliation
Ocean City Home Bank
Account #980406714
Kids Corner Account

MAY 2017

Balance Per Bank Statement	274,518.75
Deposits in Transit	6,878.74
Total O/S Checks	-
Adjustments	-
Reconciled Bank Balance	<u>281,397.49</u>
Book Balance, Beginning of Month	263,145.30
Deposits	39,727.43
Disbursements	(21,508.42)
Interest	33.18
Adjustments	-
Book Balance, End of Month	<u>281,397.49</u>

BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools
Bank Reconciliation
Ocean City Home Bank
Account #980406748
Community Education Account

MAY 2017

Balance Per Bank Statement	23,650.67
Deposits in Transit	160.00
Total O/S Checks	-
Adjustments-	-
Reconciled Bank Balance	<u>23,810.67</u>

Book Balance, Beginning of Month	5,709.12
Deposits	24,580.10
Disbursements	(6,481.82)
Interest	3.27
Adjustments	-
Book Balance, End of Month	<u>23,810.67</u>

BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools
Bank Reconciliation
Ocean City Home Bank
Account #980410773
Camp Blue Star Account

MAY 2017

Balance Per Bank Statement	229,675.51
Deposits in Transit	-
Total O/S Checks	-
Adjustments	-
<hr/> Reconciled Bank Balance	<hr/> 229,675.51
Book Balance, Beginning of Month	209,575.25
Deposits	20,395.00
Disbursements	(321.87)
Interest	27.13
Adjustments	-
Book Balance, End of Month	<hr/> 229,675.51

BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools
Bank Reconciliation
Ocean City Home Bank
Account #980406631
Net Payroll Account

MAY 2017

Balance Per Bank Statement	16,133.28
Deposits in Transit	-
Total O/S Checks	(16,129.73)
Adjustments: Due to General	(3.55)
<hr/> Reconciled Bank Balance	<hr/> 0.00

Book Balance, Beginning of Month	-
Deposits	1,267,641.16
Disbursements	(1,267,648.36)
Interest	7.20
Adjustments: Void/Replace Checks	-
Book Balance, End of Month	<hr/> 0.00

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BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools
Bank Reconciliation
Ocean City Home Bank
Account #980406656
Payroll Agency Account

MAY 2017

Balance Per Bank Statement	48,672.67
Deposits in Transit	-
Total O/S Checks	(47,954.00)
Adjustments-Due To General	(7.76)
<hr/> Reconciled Bank Balance	<hr/> 710.91

Book Balance, Beginning of Month	1,170.91
Deposits	1,186,996.90
Disbursements	(1,187,474.70)
Interest	17.80
Adjustments-Due From IRS	-
Book Balance, End of Month	<hr/> 710.91

BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools
Bank Reconciliation
Ocean City Home Bank
Account #980406706
Unemployment Account

MAY 2017

Balance Per Bank Statement	278,515.70
Deposits in Transit	-
Total O/S Checks	-
Adjustments	-
<hr/> Reconciled Bank Balance	<hr/> <u>278,515.70</u>

Book Balance, Beginning of Month	277,888.82
Deposits	8,095.30
Disbursements	(7,501.85)
Interest	33.43
Adjustments	-
Book Balance, End of Month	<hr/> <u>278,515.70</u>

Starting date 7/1/2016 Ending date 5/31/2017 Fund: 10 GENERAL FUND

Assets and Resources

Assets:

101	Cash in bank		\$6,245,049.94
102 - 106	Cash Equivalents		\$500.00
111	Investments		\$0.00
116	Capital Reserve Account		\$171,450.64
117	Maintenance Reserve Account		\$350,000.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

\$6,767,000.58



Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$2,355,965.03	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$2,977.00	
153, 154	Other (net of estimated uncollectable of \$ _____)	\$0.00	\$2,358,942.03

Loans Receivable:

131	Interfund	\$230,006.60	
151, 152	Other (Net of estimated uncollectable of \$ _____)	\$0.00	\$230,006.60

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$40,832,169.00	
302	Less revenues	(\$41,259,753.02)	(\$427,584.02)

Total assets and resources

\$8,928,365.19

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00

Total liabilities

\$0.00

Starting date 7/1/2016 Ending date 5/31/2017 Fund: 10 GENERAL FUND

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$4,163,109.22
761	Capital reserve account - July	\$171,450.64	
604	Add: Increase in capital reserve	\$2,000.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$173,450.64
764	Maintenance reserve account - July	\$350,000.00	
606	Add: Increase in maintenance reserve	\$750.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$350,750.00
768	Waiver offset reserve - July 1, 2 _____	\$0.00	
609	Add: Increase in waiver offset reserve	\$0.00	
314	Less: Bud. w/d from waiver offset reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$42,300,440.72	
602	Less: Expenditures (\$36,424,360.96)		
	Less: Encumbrances (\$4,163,109.22)	(\$40,587,470.18)	\$1,712,970.54
	Total appropriated		\$6,400,280.40
Unappropriated:			
770	Fund balance, July 1		\$3,925,215.79
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$1,397,131.00)
	Total fund balance		\$8,928,365.19
	Total liabilities and fund equity		\$8,928,365.19

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$42,300,440.72	\$40,587,470.18	\$1,712,970.54
Revenues	(\$40,832,169.00)	(\$41,259,753.02)	\$427,584.02
Subtotal	<u>\$1,468,271.72</u>	<u>(\$672,282.84)</u>	<u>\$2,140,554.56</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$2,000.00	\$0.00	\$2,000.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,470,271.72</u>	<u>(\$672,282.84)</u>	<u>\$2,142,554.56</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,470,271.72</u>	<u>(\$672,282.84)</u>	<u>\$2,142,554.56</u>
Less: Adjustment for prior year	(\$73,140.72)	(\$73,140.72)	\$0.00
Budgeted fund balance	<u>\$1,397,131.00</u>	<u>(\$745,423.56)</u>	<u>\$2,142,554.56</u>

Prepared and submitted by : _____ Date _____

Board Secretary

Date

132

Starting date 7/1/2016 Ending date 5/31/2017 Fund: 10 GENERAL FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	17,772,555	0	17,772,555	18,211,974		(439,419)
00520	SUBTOTAL – Revenues from State Sources	22,999,012	0	22,999,012	22,948,512	Under	50,500
00570	SUBTOTAL – Revenues from Federal Sources	60,602	0	60,602	99,267		(38,665)
	Total	40,832,169	0	40,832,169	41,259,753		(427,584)

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	11,849,302	91,054	11,940,356	10,467,196	1,337,739	135,421
10300	Total Special Education - Instruction	5,065,824	(46,325)	5,019,499	4,301,036	632,874	85,589
11160	Total Basic Skills/Remedial – Instruct.	983,264	3,026	986,290	834,876	148,437	2,976
12160	Total Bilingual Education – Instruction	442,281	0	442,281	393,365	48,638	278
17100	Total School-Sponsored Co/Extra Curricul	67,521	0	67,521	10,383	241	56,897
17600	Total School-Sponsored Athletics – Instr	65,014	0	65,014	54,439	261	10,314
22620	Total Other Supplemental/At-Risk Program	7,700	0	7,700	0	0	7,700
29180	Total Undistributed Expenditures - Instr	800,722	54,800	855,522	634,412	203,315	17,795
29680	Total Undistributed Expenditures – Atten	141,090	3,300	144,390	124,801	17,048	2,541
30620	Total Undistributed Expenditures – Healt	384,020	15,980	400,000	340,788	52,530	6,682
40580	Total Undistributed Expend – Speech, OT,	588,131	39,400	627,531	554,674	67,293	5,564
41080	Total Undist. Expend. – Other Supp. Serv	502,461	(99,500)	402,961	295,042	60,748	47,170
41660	Total Undist. Expend. – Guidance	441,656	5,180	446,836	398,883	46,802	1,150
42200	Total Undist. Expend. – Child Study Team	963,386	47,125	1,010,511	857,251	115,448	37,812
43200	Total Undist. Expend. – Improvement of I	348,013	0	348,013	307,811	32,280	7,922
43620	Total Undist. Expend. – Edu. Media Serv.	465,276	(14,998)	450,278	398,775	44,910	6,593
44180	Total Undist. Expend. – Instructional St	82,804	(6,650)	76,154	14,985	400	60,769
45300	Support Serv. - General Admin	812,198	21,486	833,684	704,955	96,550	32,180
46160	Support Serv. - School Admin	1,536,253	3,152	1,539,405	1,354,120	149,791	35,494
47200	Total Undist. Expend. – Central Services	364,257	0	364,257	312,901	32,503	18,853
47620	Total Undist. Expend. – Admin. Info. Tec	304,323	2,305	306,628	269,726	27,426	9,476
51120	Total Undist. Expend. – Oper. & Maint. O	3,597,888	110,116	3,708,004	3,203,187	376,641	128,177
52480	Total Undist. Expend. – Student Transpor	2,985,610	47,201	3,032,811	2,400,322	592,831	39,658
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	9,094,570	(282,255)	8,812,315	7,790,032	67,342	954,941
75880	TOTAL EQUIPMENT	55,000	0	55,000	53,981	0	1,019
76260	Total Facilities Acquisition and Constru	247,602	0	247,602	236,540	11,062	0
84000	Transfer of Funds to Charter Schools	30,384	79,494	109,878	109,878	0	0
	Total	42,226,550	73,891	42,300,441	36,424,361	4,163,109	1,712,971

Starting date 7/1/2016 Ending date 5/31/2017 Fund: 20 SPECIAL REVENUE FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$0.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$17,107.40	
142	Intergovernmental - Federal	\$8,809.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$ _____)	\$0.00	\$25,916.40

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$ _____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$3,452,642.08	
302	Less revenues	(\$2,311,505.75)	\$1,141,136.33

Total assets and resources

\$1,167,052.73

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$230,006.60

Total liabilities

\$230,006.60

134

Starting date 7/1/2016 Ending date 5/31/2017 Fund: 20 SPECIAL REVENUE FUNDS

Fund Balance:			
Appropriated:			
753,754	Reserve for encumbrances		\$137,066.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
768	Waiver offset reserve - July 1, 2_____	\$0.00	
609	Add: Increase in waiver offset reserve	\$0.00	
314	Less: Bud. w/d from waiver offset reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$3,522,212.41	
602	Less: Expenditures	(\$2,585,166.28)	
	Less: Encumbrances	(\$137,066.00)	(\$2,722,232.28)
	Total appropriated		\$799,980.13
			\$937,046.13
Unappropriated:			
770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$937,046.13
	Total liabilities and fund equity		\$1,167,052.73

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$3,522,212.41	\$2,722,232.28	\$799,980.13
Revenues	(\$3,452,642.08)	(\$2,311,505.75)	(\$1,141,136.33)
Subtotal	<u>\$69,570.33</u>	<u>\$410,726.53</u>	<u>(\$341,156.20)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,570.33</u>	<u>\$410,726.53</u>	<u>(\$341,156.20)</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,570.33</u>	<u>\$410,726.53</u>	<u>(\$341,156.20)</u>
Less: Adjustment for prior year	(\$69,570.33)	(\$69,570.33)	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$341,156.20</u>	<u>(\$341,156.20)</u>

Prepared and submitted by : _____ Date _____

Board Secretary

Date

135

Starting date 7/1/2016 Ending date 5/31/2017 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00770	Total Revenues from State Sources	296,108	36,367	332,475	315,703	Under	16,772
00830	Total Revenues from Federal Sources	2,523,216	588,801	3,112,017	1,987,653	Under	1,124,364
88140	Other	0	8,150	8,150	8,150		0
Total		2,819,324	633,318	3,452,642	2,311,506		1,141,136

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		1,287,383	284,453	1,571,836	956,726	35,885	579,225
85120	Total Instruction	171,074	(2,402)	168,672	154,910	23	13,740
86380	Total Support Services	0	19,939	19,939	19,560	0	379
88000	Nonpublic Textbooks	7,900	1,495	9,395	7,654	0	1,741
88020	Nonpublic Auxiliary Services	61,677	13,462	75,139	66,991	365	7,783
88040	Nonpublic Handicapped Services	38,637	1,785	40,422	35,508	2,255	2,659
88060	Nonpublic Nursing Services	12,577	2,093	14,670	14,670	0	0
88080	Nonpublic Technology Initiative	4,243	(5)	4,238	4,238	0	0
88140	Other	0	8,150	8,150	1,400	6,742	8
88740	Total Federal Projects	1,235,833	373,918	1,609,751	1,323,509	91,796	194,446
Total		2,819,324	702,888	3,522,212	2,585,166	137,066	799,980

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Starting date 7/1/2016 Ending date 5/31/2017 Fund: 30 CAPITAL PROJECTS FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$390,538.23
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$ _____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$ _____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

Total assets and resources

\$390,538.23

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	Total liabilities		\$0.00

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Starting date 7/1/2016 Ending date 5/31/2017 Fund: 30 CAPITAL PROJECTS FUNDS

Fund Balance:			
Appropriated:			
753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
768	Waiver offset reserve - July 1, 2_____	\$0.00	
609	Add: Increase in waiver offset reserve	\$0.00	
314	Less: Bud. w/d from waiver offset reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$596,698.74	
602	Less: Expenditures	(\$205,753.51)	
	Less: Encumbrances	\$0.00	(\$205,753.51)
	Total appropriated		\$390,945.23
Unappropriated:			
770	Fund balance, July 1		\$596,291.74
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$596,698.74)
	Total fund balance		\$390,538.23
	Total liabilities and fund equity		\$390,538.23

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$596,698.74	\$205,753.51	\$390,945.23
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$596,698.74</u>	<u>\$205,753.51</u>	<u>\$390,945.23</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$596,698.74</u>	<u>\$205,753.51</u>	<u>\$390,945.23</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$596,698.74</u>	<u>\$205,753.51</u>	<u>\$390,945.23</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$596,698.74</u>	<u>\$205,753.51</u>	<u>\$390,945.23</u>

Prepared and submitted by : _____ Date _____
Board Secretary Date

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Starting date 7/1/2016 Ending date 5/31/2017 Fund: 30 CAPITAL PROJECTS FUNDS

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)	0	596,699	596,699	205,754	0	390,945
Total	0	596,699	596,699	205,754	0	390,945

HAMILTON TOWNSHIP BOARD OF ED

End date 5/31/2017

Ending account 30-####-###

Account Totals Detail

Start date 7/1/2016

Starting account 30-####-###

Account code	Org budget	Transfers	Adj budget	Actual	Receipts	Receivable	Unrealized
FUND 30 CAPITAL PROJECTS FUNDS							
30-1210-...	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AD VALOREM TAXES							
30-1990-...	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS							
30-3255-...	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ADDITIONAL STATE AID							
30-5100-...	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SALE OF BONDS							
30-5110-...	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOND PRINCIPAL							
30-5200-...	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS FROM OPERATING BUD							
FUND Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total of all Groups	0.00	0.00	0.00	0.00	0.00	0.00	0.00

HAMILTON TOWNSHIP BOARD OF ED

End date 5/31/2017

Ending account 30-###-###-###-###-###-###

Account Totals Detail

Start date 7/1/2016

Starting account 30-###-###-###-###-###-###

Account code	Org budget	Transfers	Adj budget	Orders	Expenditure	Encumber	Funds avail.
FUND 30 CAPITAL PROJECTS FUNDS							
30-000-401-390-....	0.00	16,937.25	16,937.25	16,937.25	16,937.25	0.00	0.00
OTH PURCH PROF & TECHN SERV							
30-000-401-450-....	0.00	58,062.75	58,062.75	0.00	0.00	0.00	58,062.75
CONSTRUCTION SERVICES							
30-000-402-930-....	0.00	521,698.74	521,698.74	188,816.26	188,816.26	0.00	332,882.48
FUND TRANSFERS							
FUND Total	0.00	596,698.74	596,698.74	205,753.51	205,753.51	0.00	390,945.23
Total of all Groups	0.00	596,698.74	596,698.74	205,753.51	205,753.51	0.00	390,945.23

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Starting date 7/1/2016 Ending date 5/31/2017 Fund: 40 DEBT SERVICE FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$0.46
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$3,310,841.26	
302	Less revenues	(\$3,310,841.26)	\$0.00

Total assets and resources

\$0.46

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00

Total liabilities

\$0.00

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Starting date 7/1/2016 Ending date 5/31/2017 Fund: 40 DEBT SERVICE FUNDS

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$0.00
761	Capital reserve account - July		\$0.00	
604	Add: Increase in capital reserve		\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs		\$0.00	
309	Less: Bud. w/d cap. reserve excess costs		\$0.00	\$0.00
764	Maintenance reserve account - July		\$0.00	
606	Add: Increase in maintenance reserve		\$0.00	
310	Less: Bud. w/d from maintenance reserve		\$0.00	\$0.00
768	Waiver offset reserve - July 1, 2_____		\$0.00	
609	Add: Increase in waiver offset reserve		\$0.00	
314	Less: Bud. w/d from waiver offset reserve		\$0.00	\$0.00
762	Adult education programs			\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations		\$3,310,841.26	
602	Less: Expenditures	(\$3,310,841.26)		
	Less: Encumbrances	\$0.00	(\$3,310,841.26)	\$0.00
	Total appropriated			\$0.00
Unappropriated:				
770	Fund balance, July 1			\$0.46
771	Designated fund balance			\$0.00
303	Budgeted fund balance			\$0.00
	Total fund balance			\$0.46
	Total liabilities and fund equity			\$0.46

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$3,310,841.26	\$3,310,841.26	\$0.00
Revenues	(\$3,310,841.26)	(\$3,310,841.26)	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by : _____

Board Secretary

Date

143

Report of the Secretary to the Board of Education
HAMILTON TOWNSHIP BOARD OF ED

Starting date 7/1/2016 Ending date 5/31/2017 Fund: 40 DEBT SERVICE

Revenues:

		Org Budget	Transfers	Budget	
0085A	40-5XXX	188,807	9	188,816	
00885	Total Revenues from Local Sources	2,816,081	0	2,816,081	
0093A	Other	305,944	0	305,944	30
Total		3,310,832	9	3,310,841	3,310,841

Expenditures:

		Org Budget	Transfers	Adj Budget	Expended
89660	Total Regular Debt Service	3,310,832	9	3,310,841	3,310,841
Total		3,310,832	9	3,310,841	3,310,841

Starting date 7/1/2016 Ending date 5/31/2017 Fund: 50 ENTERPRISE FUND

Assets and Resources

Assets:

101	Cash in bank		\$0.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$ _____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$ _____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

Total assets and resources

\$0.00

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00

Total liabilities

\$0.00

145

Starting date 7/1/2016 Ending date 5/31/2017 Fund: 50 ENTERPRISE FUND

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$0.00
761	Capital reserve account - July		\$0.00	
604	Add: Increase in capital reserve		\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs		\$0.00	
309	Less: Bud. w/d cap. reserve excess costs		\$0.00	\$0.00
764	Maintenance reserve account - July		\$0.00	
606	Add: Increase in maintenance reserve		\$0.00	
310	Less: Bud. w/d from maintenance reserve		\$0.00	\$0.00
768	Waiver offset reserve - July 1, 2_____		\$0.00	
609	Add: Increase in waiver offset reserve		\$0.00	
314	Less: Bud. w/d from waiver offset reserve		\$0.00	\$0.00
762	Adult education programs			\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations		\$0.00	
602	Less: Expenditures	\$0.00		
	Less: Encumbrances	\$0.00	\$0.00	\$0.00
	Total appropriated			\$0.00
Unappropriated:				
770	Fund balance, July 1			\$0.00
771	Designated fund balance			\$0.00
303	Budgeted fund balance			\$0.00
	Total fund balance			\$0.00
	Total liabilities and fund equity			\$0.00

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by : _____ Date _____

Board Secretary

Date

146

Starting date 7/1/2016 Ending date 5/31/2017 Fund: 50 ENTERPRISE FUND

147

Starting date 7/1/2016 Ending date 5/31/2017 Fund: 60 ENTERPRISE PROGRAMS

Assets and Resources

Assets:			
101	Cash in bank		\$610,006.80
102 - 106	Cash Equivalents		\$300.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
	Other Current Assets		\$132,463.29
Resources:			
301	Estimated revenues	\$1,616,763.12	
302	Less revenues	(\$1,586,951.94)	\$29,811.18
	Total assets and resources		<u>\$772,581.27</u>

Liabilities and Fund Equity

Liabilities:			
411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$63,022.38
	Total liabilities		\$63,022.38

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Starting date 7/1/2016 Ending date 5/31/2017 Fund: 60 ENTERPRISE PROGRAMS

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$0.00
761	Capital reserve account - July		\$0.00	
604	Add: Increase in capital reserve		\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs		\$0.00	
309	Less: Bud. w/d cap. reserve excess costs		\$0.00	\$0.00
764	Maintenance reserve account - July		\$0.00	
606	Add: Increase in maintenance reserve		\$0.00	
310	Less: Bud. w/d from maintenance reserve		\$0.00	\$0.00
768	Waiver offset reserve - July 1, 2_____		\$0.00	
609	Add: Increase in waiver offset reserve		\$0.00	
314	Less: Bud. w/d from waiver offset reserve		\$0.00	\$0.00
762	Adult education programs			\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations		\$1,616,763.12	
602	Less: Expenditures	(\$1,616,763.12)		
	Less: Encumbrances	\$0.00	(\$1,616,763.12)	\$0.00
	Total appropriated			\$0.00

Unappropriated:

770	Fund balance, July 1			\$709,558.89
771	Designated fund balance			\$0.00
303	Budgeted fund balance			\$0.00
	Total fund balance			\$709,558.89
	Total liabilities and fund equity			\$772,581.27

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$1,616,763.12	\$1,616,763.12	\$0.00
Revenues	(\$1,616,763.12)	(\$1,586,951.94)	(\$29,811.18)
Subtotal	<u>\$0.00</u>	<u>\$29,811.18</u>	<u>(\$29,811.18)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$29,811.18</u>	<u>(\$29,811.18)</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$29,811.18</u>	<u>(\$29,811.18)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$29,811.18</u>	<u>(\$29,811.18)</u>

Prepared and submitted by : _____ Date _____

Board Secretary

Date

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Starting date 7/1/2016 Ending date 5/31/2017 Fund: 60 ENTERPRISE PROGRAMS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		0	1,616,763	1,616,763	1,586,952	Under	29,811
Total		0	1,616,763	1,616,763	1,586,952		29,811

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		0	1,616,763	1,616,763	1,616,763	0	0
Total		0	1,616,763	1,616,763	1,616,763	0	0

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HAMILTON TOWNSHIP BOARD OF ED

End date 6/30/2017

Ending account 60-####-###

Account Totals Detail

Start date 7/1/2016

Starting account 60-####-###

Account code	Org budget	Transfers	Adj budget	Actual	Receipts	Receivable	Unrealized
FUND 60 ENTERPRISE PROGRAMS							
60-1510-...	0.00	0.00	0.00	748.55	748.55	0.00	(748.55)
60-1610-...	0.00	0.00	0.00	257,764.09	257,764.09	0.00	(257,764.09)
60-1620-...	0.00	0.00	0.00	124,937.50	124,937.50	0.00	(124,937.50)
60-1630-...	0.00	0.00	0.00	29,039.17	29,039.17	0.00	(29,039.17)
60-1800-...	0.00	0.00	0.00	121,467.12	121,467.12	0.00	(121,467.12)
60-1990-...	0.00	1,616,763.12	1,616,763.12	283,221.52	283,221.52	0.00	1,333,541.60
60-3220-...	0.00	0.00	0.00	12,991.81	12,991.81	0.00	(12,991.81)
60-4461-...	0.00	0.00	0.00	143,558.11	143,558.11	0.00	(143,558.11)
60-4462-...	0.00	0.00	0.00	612,872.40	612,872.40	0.00	(612,872.40)
60-4463-...	0.00	0.00	0.00	351.67	351.67	0.00	(351.67)
FUND Total	0.00	1,616,763.12	1,616,763.12	1,586,951.94	1,586,951.94	0.00	29,811.18
Total of all Groups	0.00	1,616,763.12	1,616,763.12	1,586,951.94	1,586,951.94	0.00	29,811.18

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Starting date 7/1/2016 Ending date 5/31/2017 Fund: 80 SCHOLARSHIP FUND

Assets and Resources

Assets:

101	Cash in bank		\$22,000.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
Other Current Assets			\$0.00
Resources:			
301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00
Total assets and resources			<u>\$22,000.00</u>

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
Total liabilities			\$0.00

Report of the Secretary to the Board of Education
HAMILTON TOWNSHIP BOARD OF ED

Starting date 7/1/2016 Ending date 5/31/2017 Fund: 80 SCHOLARSHIP FUND

Fund Balance:			
Appropriated:			
753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
768	Waiver offset reserve - July 1, 2_____	\$0.00	
609	Add: Increase in waiver offset reserve	\$0.00	
314	Less: Bud. w/d from waiver offset reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00
Unappropriated:			
770	Fund balance, July 1		\$22,000.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$22,000.00
	Total liabilities and fund equity		\$22,000.00

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by : _____ Date _____

Board Secretary

Date

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Report of the Secretary to the Board of Education
HAMILTON TOWNSHIP BOARD OF ED

Starting date 7/1/2016 Ending date 5/31/2017 Fund: 80 SCHOLARSHIP FUND

Monthly Transfer Report
Detail of Transfers
For the Year 2016-17

District:	Hamilton Township Bd of Educ		LEA Code: 1340		2016-17 Original Budget + Data Entry (col 1)	Revenues Allocated (N.J.A.C. 8A:23A-13.3(f)) + Data Entry (col 2)	2016-17 Original Budget For Use In 10% Calc (col 3)	Maximum Transfer Amount (col 4)	2016-17 YTD Net Transfers to/from as of 5/31/2017 (col 5)	% Change of Transfers YTD (col 5, col 3)	2016-17 Remaining Allowable Balance From (col 4 + col 5)	2016-17 Remaining Allowable Balance To (col 4 - col 5)
	Month/Year:	As of May 31, 2017	2016-17 Original Budget + Data Entry (col 1)	Revenues Allocated (N.J.A.C. 8A:23A-13.3(f)) + Data Entry (col 2)								
Line	Budget Category	Account	2016-17 Original Budget + Data Entry (col 1)	Revenues Allocated (N.J.A.C. 8A:23A-13.3(f)) + Data Entry (col 2)	2016-17 Original Budget For Use In 10% Calc (col 3)	Maximum Transfer Amount (col 4)	2016-17 YTD Net Transfers to/from as of 5/31/2017 (col 5)	% Change of Transfers YTD (col 5, col 3)	2016-17 Remaining Allowable Balance From (col 4 + col 5)	2016-17 Remaining Allowable Balance To (col 4 - col 5)		
3200	Instruction:											
10000, 11160, 12160, 40980, 41080	Regular Programs, Special Education, Instruction, and Speech/OT/PT and Extraordinary Services	11-1X-100-XXX 11-2XX-100-XXX 11-000-216-217	11,849,302 7,681,961		11,849,302 7,681,961	1,284,930 758,198	40,385 (104,869)	0.34% -1.39%	1,223,316 653,287			
13160, 15180, 17100, 17600, 19820, 20620, 21620, 22620, 23620, 25100, 27100	Vocational Programs - Local, School-Sponsored/Co-Extra-Curricular Activities, School Sponsored Athletics, and Other Instructional Programs	11-3XX-100-XXX 11-4XX-X00-XXX	140,235		140,235	14,024	-	0.00%	14,024			
29180	Community Services Programs/Operations	11-000-330-XXX						0.00%				
29860, 30620, 41860, 42200, 43920	Undistributed Expenditures, Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/School Library	11-000-100-XXX 211-213-218-219-222	800,722 2,395,428		800,722 2,395,428	80,072 338,548	54,800 55,362	6.64% 2.31%	34,872 284,905			
43200, 44180	Improvement of Instructional Services and Instructional Staff Training Services	11-000-221-223	430,817		430,817	43,082	(6,650)	-1.84%	38,432			
46100	General Administration	11-000-230-XXX	812,198		812,198	81,220	18,500	2.28%	88,720		62,720	
47200, 47620	Capital Services & Administrative Information Technology	11-000-240-XXX	1,536,253		1,536,253	53,623	3,152	0.21%	156,777		150,473	
51120	Operation and Maintenance of Plant Services	11-000-26X-XXX	569,590		569,590	56,858	105	0.22%	66,963		66,753	
52660	Student Transportation Services	11-000-270-XXX	3,597,699		3,597,699	369,789	94,855	2.64%	454,684		454,684	
71260	Personal Services - Employee Benefits	11-000-310-XXX	2,985,610		2,985,610	298,651	47,201	1.58%	345,782		345,782	
72120	Food Services	11-000-310-XXX	9,094,670		9,094,670	909,457	(282,285)	-3.10%	627,202		627,202	
72122	Transfer Property Sale Proceeds to Debt Service Reserve	11-000-520-934						0.00%				
72122	Transfer from General Fund Surplus to Debt Service Fund to Repay CBL	11-000-520-935						0.00%				
72160	Deposit to Sallie Krawcheck Reserve	10-605						0.00%				
72180	Interest Earned on Maintenance Reserve	10-606	750		750	75		0.00%	75			
72200	Deposit to Maintenance Reserve	10-606						0.00%				
72220	Deposit to Current Expense Emergency Reserve	10-807						0.00%				
72240	Interest Earned on Current Expense Emergency Reserve	10-807						0.00%				
72245	Deposit to Bus Advertising Reserve for Fuel Costs	10-810						0.00%				
72246	Increase in IMPACT Aid Reserve (General)	10-811						0.00%				
72247	Increase in IMPACT Aid Reserve (Capital)	10-812						0.00%				
72260	TOTAL GENERAL CURRENT EXPENSE		41,894,314		41,894,314	4,189,432	(75,494)					
75880	Capital Outlay							0.00%				
75880	Equipment	12-XXX-XXX-79X	85,000		85,000	5,600		0.00%	5,600			
76260	Facilities Acquisition and Construction Services	12-000-4XX-XXX	247,602		247,602	24,760		0.00%	24,760			
76320	Capital Reserve-Transfer to Capital Projects Fund	12-000-4XX-591						0.00%				
76540	Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933						0.00%				
76360	Deposit to Capital Reserve	10-604	2,000		2,000	200		0.00%	200			
76380	Interest Earned on Capital Reserve	10-604						0.00%				
76385	Impact Aid Reserve (Capital) - Transfer to Capital Projects	12-000-400-593	304,602		304,602	30,460		0.00%	30,460			
76400	TOTAL CAPITAL EXPENDITURES		304,602		304,602	30,460		0.00%	30,460			
83080	TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX	30,384		30,384	3,038		0.00%	3,038			
84000	Transfer of Funds to Charter Schools	10-000-100-56X						0.00%				
84005	Transfer of Funds to Resident Renaissance Schools	10-000-100-571						0.00%				
84020	General Fund Contribution to School Based Budgets	10-000-520-930						0.00%				
84050	OPERATING BUDGET GRAND TOTAL		42,228,300		42,228,300	4,222,930		0.00%	4,222,930			

Amel Hawfala
School Business Administrator Signature

Date

**Monthly Transfer Report
Request for Approval of Transfers
For the Year 2016-17**

DATE RECEIVED:
DATE DUE:

District:	Hamilton Township Bd of Educ	LEA Code:	1940
Month/Year:	As of May 31, 2017		

The above district requests approval for the following transfers:

----- To Be Completed By District -----
To be completed
By Executive
County
Superintendent

Line	Budget Category	Account	Proposed Net Transfer to/(from)	Reason for Transfer	Approval
3200	Regular Programs	11-1XX-100-XXX			
10300, 11160, 12160, 40580, 41080	Special Education, Basic Skills/Remedial and Bilingual Instruction, and Speech/OT/PT and Extraordinary Services	11-2XX-100-XXX 11-000-216,217			
13160, 15180	Vocational Programs - Local	11-3XX-100-XXX			
17100, 17600, 19620, 20620, 21620, 22620, 23620, 25100	School-Sponsored Co/Extra-Curricular Activities, School Sponsored Athletics, and Other Instructional Programs	11-4XX-X00-XXX			
27100	Community Services Programs/Operations	11-800-330-XXX			
29180	Tuition	11-000-100-XXX			
29680, 30620, 41660, 42200, 43620	Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/School Library	11-000-211,213,218,219,222			
43200, 44180	Improvement of Instruction Services and Instructional Staff Training Services	11-000-221,223			
45300	General Administration	11-000-230-XXX			
46160	School Administration	11-000-240-XXX			
47200, 47620	Central Services & Administrative Information Technology	11-000-25X-XXX			
51120	Operation and Maintenance of Plant Services	11-000-26X-XXX			
52480	Student Transportation Services	11-000-270-XXX			
71260	Personal Services - Employee Benefits	11-XXX-XXX-2XX			
72020	Food Services	11-000-310-XXX			

**Monthly Transfer Report
Request for Approval of Transfers
For the Year 2016-17**

DATE RECEIVED:
DATE DUE:

Line	Budget Category	Account	Proposed Net Transfer to/(from)	Reason for Transfer	Approval
72160	Deposit to Sale/Lease-Back Reserve	10-605			
72180	Interest Earned on Maintenance Reserve	10-606			
72240	Interest Earned on Current Expense Emergency Reserve	10-607			
72245	Deposit to Bus Advertising Reserve for Fuel Costs	10-610			
75880	Equipment	12-XXX-XXX-73X			
76260	Facilities Acquisition and Construction Services	12-000-4XX-XXX			
76320	Capital Reserve-Transfer to Capital Projects Fund	12-000-4XX-931			
76340	Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933			
76380	Interest Earned on Capital Reserve	10-604			
76385	Impact Aid Reserve (Capital) - Transfer to Capital Projects	12-000-400-938			
83080	TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX			
84000	Transfer of Funds to Charter Schools	10-000-100-56X			
84005	Transfer for Funds to Resident Renaissance Schools	10-000-100-571			
84020	General Fund Contribution to School Based Budgets	10-000-520-930			

Anne Klawnsala

School Business Administrator Signature

Date

Executive County Superintendent Signature

Date

Monthly Transfer Report
Detail of Transfers
For the Year 2016-17

Line	Budget Category	Account	2016-17		2016-17 Original Budget	2016-17 Revised Budget	2016-17 Original Budget 10% Calc	Maximum Transfer Amount	2016-17 YTD Net Transfers (col 4) - (col 5)	% Change of Transfers YTD	2016-17 Remaining Allowable Balance From	2016-17 Remaining Allowable Balance To
			Original Budget	Revised Budget								
3200	Instruction	11-XXX-100-XXX	1,848,302	1,848,302	1,848,302	1,848,302	1,848,302	35,000	0.30%	1,219,930		
10300, 11180	Regular Programs	11-XXX-100-XXX	7,981,961	7,981,961	7,981,961	7,981,961	738,186	(64,000)	-0.84%	694,186		
12180, 40680	Special Education, Basic Skills/Remedial and Bilingual Instruction, and Speech/OT/PT and Extraordinary Services	11-000-216-217										
41080												
13160, 15190	Vocational Programs - Local	11-XXX-100-XXX	140,235	140,235	140,235	140,235	14,024		0.00%	14,024		
17100, 17600	School-Sponsored Co/Extra-Curricular Activities, School Sponsored Athletics, and Other Instructional Programs	11-4XX-300-XXX										
19620, 20620												
21620, 22620												
23620, 25100												
27100	Community Services Programs/Operations	11-900-330-XXX										
	Undistributed Expenditures											
28180	Tuition	11-000-100-XXX	800,722	800,722	800,722	800,722	80,072		0.00%	80,072		
29680, 30620	Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/School Library	11-000-211-222	2,995,428	2,995,428	2,995,428	2,995,428	239,543	1,000	0.04%	240,543		
43620	Improvement of Instructional Services and Instructional Staff Training Services	11-000-221-223	430,817	430,817	430,817	430,817	43,082		0.00%	43,082		
45300	General Administration	11-000-230-XXX	812,188	812,188	812,188	812,188	81,220		0.00%	81,220		
46160	School Administration	11-000-240-XXX	1,535,253	1,535,253	1,535,253	1,535,253	153,625		0.00%	153,625		
47200, 47620	Central Services & Administrative Information Technology Operation and Maintenance of Plant Services	11-000-26X-XXX	868,580	868,580	868,580	868,580	66,856		0.00%	66,856		
51170	Operation and Maintenance of Plant Services	11-000-26X-XXX	3,697,888	3,697,888	3,697,888	3,697,888	359,789	17,000	0.47%	376,789		
52480	Student Transportation Services	11-000-270-XXX	2,866,610	2,866,610	2,866,610	2,866,610	298,561	11,000	0.37%	309,561		
71260	Personnel Services - Employee Benefits	11-XXX-XXX-2XX	9,094,570	9,094,570	9,094,570	9,094,570	909,457		0.00%	909,457		
72020	Food Services	11-000-310-XXX										
72120	Transfer Property Sale Proceeds to Debt Service Reserve	11-000-820-934										
72122	Transfer from General Fund Surplus to Debt Service Fund to Regay ODL	11-000-820-938										
72180	Deposit to Sallie Krawcheck Reserve	10-605										
72180	Deposit to Maintenance Reserve	10-606	750	750	750	750	75		0.00%	75		
72200	Deposit to Current Expense Reserve	10-608										
72220	Deposit to Current Expense Emergency Reserve	10-607										
72240	Interest Earned on Current Expense Reserve for Fuel Costs	10-610										
72246	Deposit to Bus Advertising Reserve (General)	10-611										
72247	Increase in IMPACT A/R Reserve (Capital)	10-612										
72280	TOTAL GENERAL CURRENT EXPENSE		4,189,434	4,189,434	4,189,434	4,189,434	4,189,434					
75880	Equipment	12-XXX-XXX-73X	55,000	55,000	55,000	55,000	5,600		0.00%	5,600		
76280	Facilities Acquisition and Construction Services	12-000-4XX-XXX	247,602	247,602	247,602	247,602	24,780		0.00%	24,780		
76320	Capital Reserve-Transfer to Capital Projects Fund	12-000-4XX-831										
76340	Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933										
76380	Deposit to Capital Reserve	10-604	2,000	2,000	2,000	2,000	200		0.00%	200		
76380	Interest Earned on Capital Reserve	10-604										
76400	Impact Aid Reserve (Capital) - Transfer to Capital Projects	12-000-400-938	304,602	304,602	304,602	304,602	30,460		0.00%	30,460		
83080	TOTAL SPECIAL SCHOOLS		304,602	304,602	304,602	304,602	30,460		0.00%	30,460		
84008	Transfer of Funds to Charter Schools	13-XXX-XXX-XXX	30,384	30,384	30,384	30,384	3,038		0.00%	3,038		
84008	Transfer of Funds to Resident Renaissance Schools	10-000-100-571										
84020	General Fund Contribution to School Based Budgets	10-000-520-930										
84980	OPERATING BUDGET GRAND TOTAL		42,228,300	42,228,300	42,228,300	42,228,300	4,222,930		0.00%	4,222,930		

Amblaw Fala
School Business Administrator Signature

Date

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**Monthly Transfer Report
Request for Approval of Transfers
For the Year 2016-17**

DATE RECEIVED:
DATE DUE:

District:	Hamilton Township Bd of Educ	LEA Code:	1940
Month/Year:	For The Month of May 2017		

The above district requests approval for the following transfers:

----- To Be Completed By District -----
To be completed
By Executive
County
Superintendent

Line	Budget Category	Account	Proposed Net Transfer to/(from)	Reason for Transfer	Approval
3200	Regular Programs	11-1XX-100-XXX			
10300, 11160, 12160, 40580, 41080	Special Education, Basic Skills/Remedial and Bilingual Instruction, and Speech/OT/PT and Extraordinary Services	11-2XX-100-XXX 11-000-216,217			
13160, 15180	Vocational Programs - Local	11-3XX-100-XXX			
17100, 17600, 19620, 20620, 21620, 22620, 23620, 25100	School-Sponsored Co/Extra-Curricular Activities, School Sponsored Athletics, and Other Instructional Programs	11-4XX-X00-XXX			
27100	Community Services Programs/Operations	11-800-330-XXX			
29180	Tuition	11-000-100-XXX			
29680, 30620, 41660, 42200, 43620	Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/School Library	11-000- 211,213,218,219,222			
43200, 44180	Improvement of Instruction Services and Instructional Staff Training Services	11-000-221,223			
45300	General Administration	11-000-230-XXX			
46160	School Administration	11-000-240-XXX			
47200, 47620	Central Services & Administrative Information Technology	11-000-25X-XXX			
51120	Operation and Maintenance of Plant Services	11-000-26X-XXX			
52480	Student Transportation Services	11-000-270-XXX			
71260	Personal Services - Employee Benefits	11-XXX-XXX-2XX			
72020	Food Services	11-000-310-XXX			

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**Monthly Transfer Report
Request for Approval of Transfers
For the Year 2016-17**

DATE RECEIVED:
DATE DUE:

Line	Budget Category	Account	Proposed Net Transfer to/(from)	Reason for Transfer	Approval
72160	Deposit to Sale/Lease-Back Reserve	10-605			
72180	Interest Earned on Maintenance Reserve	10-606			
72240	Interest Earned on Current Expense Emergency Reserve	10-607			
72245	Deposit to Bus Advertising Reserve for Fuel Costs	10-610			
75880	Equipment	12-XXX-XXX-73X			
76260	Facilities Acquisition and Construction Services	12-000-4XX-XXX			
76320	Capital Reserve-Transfer to Capital Projects Fund	12-000-4XX-931			
76340	Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933			
76380	Interest Earned on Capital Reserve	10-604			
76385	Impact Aid Reserve (Capital) - Transfer to Capital Projects	12-000-400-938			
83080	TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX			
84000	Transfer of Funds to Charter Schools	10-000-100-56X			
84005	Transfer for Funds to Resident Renaissance Schools	10-000-100-571			
84020	General Fund Contribution to School Based Budgets	10-000-520-930			

Anne Klawns

School Business Administrator Signature

Date

Executive County Superintendent Signature

Date

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INTEREST
2016/2017

					(UNDER)/ OVER
<u>MONTH</u>	<u>ANNUAL</u> <u>ANTICIPATED</u>		<u>AMOUNT</u> <u>REALIZED</u>	<u>YTD TOTAL</u>	<u>ANTICIPATED</u>
Jul-16	7,000.00		460.38	460.38	(6,539.62)
Aug-16			410.28	870.66	(6,129.34)
Sep-16			545.95	1,416.61	(5,583.39)
Oct-16			618.56	2,035.17	(4,964.83)
Nov-16			803.45	2,838.62	(4,161.38)
Dec-16			733.44	3,572.06	(3,427.94)
Jan-17			850.68	4,422.74	(2,577.26)
Feb-17			659.92	5,082.66	(1,917.34)
Mar-17			835.54	5,918.20	(1,081.80)
Apr-17			732.18	6,650.38	(349.62)
May-17			930.21	7,580.59	580.59
Jun-17				7,580.59	580.59

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